Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Forest-3 Section
www.moefcc.gov.bd

No 22.00.0000.068.08.001.21.275 Date: 03/09/2026

Notification

The undersigned is directed to convey that Mr. Md. Sanaullah Patwary **(Passport No: E00121502),** Conservator of Forests, Wildlife & Nature Conservation Circle, Bana Bhaban, Agargaon, Dhaka has been granted earned leave (ex-Bangladesh) for travelling Kingdom of Saudi Arabia (KSA) for performing holy Umrah Hajj from 14 September 2026 to 28 September 2026 or for 15 days from the date he proceeds to leave. This Leave is granted under the following terms and conditions:

a) He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
b) All related expenses of the visit will be borne by himself. The expenses will be shown in his income tax return;
c) His Wife Shireen Akter **(Passport No: A04198737)** will accompany her during the travel;
d) The provision of clause 34 of Appendix VIII of Rule 234 of BSR(Part-1) is applicable for this approval.

02. This order is issued with the approval of the competent authority.

03.09.2026
Mahmuda Begum
Senior Assistant Secretary
Phone: 02-223354418
Email: forest3@moef.gov.bd

No 22.00.0000.068.08.001.21.275 Date: 03/09/2026

Copy for Kind Information and Necessary Action (Not According to Seniority)

1) Senior Secretary, Ministry of Home Affairs, Dhaka.
2) Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3) Additional Secretary (Admin), Ministry of Environment, Forest and Climate Change, Dhaka.
4) Director General, Immigration and Passport, Dhaka.
5) Joint Secretary (Forest), Ministry of Environment, Forest and Climate Change, Dhaka.
6) Chief Conservator of Forests (in-charge), Department of Forest, Agargaon, Dhaka.
7) Private Secretary to the Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
8) Director, Hazrat Shahjalal International Airport, Dhaka.
9) Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
10) System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka. (With request to upload this letter on the Ministry's website).
11) Mr. Md. Sanaullah Patwary, Conservator of Forests, Wildlife & Nature Conservation Circle, Bana Bhaban, Agargaon, Dhaka.
12) Chief Accounts and Finance Officers, Ministry of Environment, Forest and Climate Change, Segunbagicha, Dhaka.

03.09.2026
Mahmuda Begum
Senior Assistant Secretary