

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Environment Section-I
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

No. 22.00.0000.073.24.014.22.180

Date: 28 July 2026

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segunbagicha, Dhaka.

Subject: Government Order to participate in the seventeenth session of the Conference of the Parties (COP17) to the United Nations Convention to Combat Desertification (UNCCD) to be held from 17 to 28 August, 2026 in Ulaanbaatar, Mongolia.

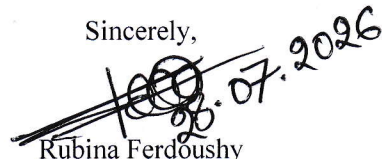
Dear Sir,

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officers to participate in the seventeenth session of the Conference of the Parties (COP17) to the United Nations Convention to Combat Desertification (UNCCD) to be held from 17 to 28 August, 2026 in Ulaanbaatar, Mongolia.

Sl no	Name and designation	Position and duration	Funding Body
1.	Mr. Abdul Awal Mintoo Passport No.: D00014296 Honorable Minister Ministry of Environment, Forest and Climate Change	Head of delegation 22 to 28 August, 2026 (High Level Segment)	UNCCD
2.	Ms. Rubina Ferdoushy Passport No.: E00055980 Joint Secretary Ministry of Environment, Forest and Climate Change	Representative of National Focal Point (NFP) 14 to 29 August, 2026 (Including Regional Meetings)	UNCCD
3.	Ms. Farhana Mustari Passport No.: E00176303 Deputy Director Department of Environment	Science and Technology Correspondent (STC) 14 to 24 August, 2026 (Including Regional Meetings)	UNCCD
4.	Mr. Syful Islam Passport No.: E00050747 Assistant Director Department of Environment	Member of delegation 14 to 29 August, 2026 (Including Regional Meetings)	FAO

2. The following terms and conditions will be applicable for this tour:
- While participating in the sessions and on journey to and from Ulaanbaatar, Mongolia, they will be treated as on duty;
 - They will draw their pays and allowances in local currency during the aforesaid period.
 - All expenses of the nominees in connection with this visit will be borne by the sponsoring funding body UNCCD and Food and Agriculture Organization (FAO). **There will be no financial involvement of Bangladesh Government in it.**
 - They will not stay abroad beyond the approved period (excluding travel time).
 - They will submit a report on the acquired experiences to this Ministry within 10 working days after their return to Bangladesh.
 - Ms. Nasreen Fatema Awal (Passport No.: D00014297), Wife of Mr. Abdul Awal Mintoo, Hon'ble Minister, Ministry of Environment, Forest and Climate Change, Bangladesh will accompany him during the visit.
3. This order is issued with the approval of the competent authority.

Sincerely,


Rubina Ferdoushy
Joint Secretary
Phone: +88 01751-889349
E-mail: env1@moefcc.gov.bd

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Copy for kind information and necessary action (not as per seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
5. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Beijing, China (Accredited to Monogolia).
6. Ms. Nasreen Fatema Awal, Honorary Consul General, Honorary Consulate of Mongolia to Bangladesh, Anchor Tower (8th Floor), 108 Bir Uttam, C.R. Dutta Road, Dhaka-1205.
7. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
8. Director General, Department of Environment, Agargoan, Dhaka.
9. Director General, Department of Immigration and Passport, Dhaka.
10. FAO Representative in Bangladesh, House #74; Road # 18, Block# J, Banani, Dhaka-1213.
11. Director General, (Consular and Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka **(with a request for issuing note verbal)**.
12. Ms. Rubina Ferdoushy, Joint Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
13. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
14. Private Secretary to Hon'ble Minster, Ministry of Environment, Forest and Climate Change, Dhaka (For the kind information of the Hon'ble Minister).
15. Private Secretary to Hon'ble State Minster, Ministry of Environment, Forest and Climate Change, Dhaka (For the kind information of the Hon'ble State Minister).
16. System Analyst, Ministry of Environment Forest and Climate Change, Dhaka **(with a request to publish in website)**.
17. Private Secretary to Secretary, Ministry of Environment, Forest and Climate Change, Dhaka (For the kind information of the Secretary).
18. Ms. Farhana Mustari, Deputy Director, Department of Environment, Agargoan, Dhaka.
19. Mr. Syful Islam, Assistant Director, Department of Environment, Agargoan, Dhaka.
20. Accounts Officer.....
21. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


26.07.2026
Rubina Ferdoushy
Joint Secretary