Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.**307** Date: 18 August 2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the participation of the following Official in the Group & Region-focused Training Course on "Terrestrial and Wetland Ecosystem Management in Protected Areas" (202515122J001) under "The Project for Enhancing Coastal Resilience Through Technology Based Forest Management," scheduled to be held in **Japan** from **28 September to 12 November 2026**:

Sl. No.	Name	Designation	Office
i.	**Ms. Jannatul Ferdous**	Assistant Conservator of Forests	Social Forest Division, Bangladesh Forest Department, Dhaka

2. This approval is accorded under the following terms and conditions:

i. She is scheduled to travel to Japan in connection with the above-mentioned training course, subject to flight availability and programme schedule;
ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
iii. She will draw her pay and allowances in local currency. No part thereof shall be drawn in foreign currency;
iv. The **Japan International Cooperation Agency (JICA)** will bear the expenses related to her participation in the training course in accordance with the applicable JICA arrangements. There shall be **no financial involvement from the Government of Bangladesh**;
v. She shall not remain abroad beyond the approved period except for reasonable travel time;
vi. She shall report to her office immediately upon return; and
vii. She shall submit a brief report on the training course to the Administration-2 Section, Ministry of Environment, Forest and Climate Change, within seven (07) working days of her return.

3. This order is issued with the approval of the competent authority.

18.08.2026

(Afroza Akhtar)
Deputy Secretary
Phone No. +880 2-23357240
Email: admin2@moefcc.gov.bd

No. 22.00.0000.000.052.25.0007.24.**307**/1(14) Date: 18.08.2026

Copy for kind information and necessary action (Not According to Seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Japan, Embassy of Bangladesh in Japan.
3. H.E. Ambassador of Japan to Bangladesh, Embassy of Japan in Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka (*with a request to kindly take necessary steps for issuance of an official passport in favour of the nominated official).* **(Attention: Concerned Divisional/District Passport Office)**
6. Chief Conservator of Forests (current in-charge), Forest Department, Dhaka.
7. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (with a request to issue Note Verbale).
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. Ms. SHOJI Izumi, Senior Representative, JICA Bangladesh Office.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with a request to upload the GO on the MoEFCC website**).
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
13. Ms. Jannatul Ferdous, Assistant Conservator of Forests, Social Forest Division, Bangladesh Forest Department, Dhaka.
14. Accounts Officer.....
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

18.08.2026

(Afroza Akhtar)
Deputy Secretary