Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record Number: 22.00.0000.000.052.25.0003.24.316 Date: 27/08/2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following officials to participate in the International Study Tour on Plastic Policy Development and Action in Rwanda, tentatively scheduled to be held from **31 August-05 September 2026** in **Rwanda**, under the UNIDO–Department of Environment Project titled "Integrated Approach towards Sustainable Plastics Use and (Marine) Litter Prevention in Bangladesh":

Sl. No.	Name	Designation	Office
i.	**Mr. Md Tawsif Rahman** (Passport No. E00153449)	Deputy Secretary	Ministry of Environment, Forest and Climate Change, Dhaka
ii.	**Ms. Tahmina Akter** (Passport No. E00224275)	Senior Assistant Secretary	Local Government Division, Dhaka
iii.	**Mr. Kazi Suman** (Passport No. E00122332)	Deputy Director (Publicity)	Department of Environment, Dhaka

2. This approval is accorded under the following terms and conditions:

i. The officials are authorized to undertake travel to Rwanda from 31 August to 05 September 2026 (or nearest suitable dates) for the aforementioned Study Tour, contingent upon flight availability and the final programme schedule;

ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;

iii. They will draw their pay and allowances in local currency, and no part of it shall be drawn in foreign currency;

iv. The United Nations Industrial Development Organization (UNIDO) will bear the round-trip economy-class airfare, accommodation, daily subsistence allowance (DSA), and other approved expenses related to their participation in the Study Tour. **There will be no financial involvement from the Government of Bangladesh**; and

v. The officials shall not stay abroad beyond the approved period, except for reasonable travel time.

3. This order is issued with the approval of the competent authority.

27-08-2026
Milton Chandra Roy
Deputy Secretary
Phone : 02-95100673
Fax : 9540210
E-mail : admin2@moefcc.gov.bd

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Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. Secretary, Office of the Secretary, Local Government Division.
4. H.E. High Commissioner of Bangladesh to the Republic of Kenya, Nairobi (with concurrent accreditati on to the Republic of Rwanda).
5. H.E. High Commissioner of the Republic of Rwanda to the Republic of India, New Delhi (with concurrent accreditation to Bangladesh).
6. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
7. Director General, Director General Office, Dept of Environment.
8. Director General, Department of Immigration and Passports, Dhaka.
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. Private Secretary to the Honourable Minister, Office of the Minister, Ministry of Environment, Forest a nd Climate Change.
11. Mr. Md Tawsif Rahman, Deputy Secretary, Planning-1, Ministry of Environment, Forest and Climate Change.
12. Private Secretary to the Honourable State Minister, Office of the State Minister, Ministry of Environm ent, Forest and Climate Change.
13. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with a request to upload the GO on the MoEFCC website).
14. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka (For th e kind information of the Secretary sir).
15. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Ba gicha, Dhaka.
16. Ms. Tahmina Akter, Senior Assistant Secretary, Local Government Division, Dhaka.
17. Mr. Kazi Suman, Deputy Director (Publicity), Department of Environment, Dhaka.
18. Accounts Officer, ...
19. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

27-08-2026
Milton Chandra Roy
Deputy Secretary