

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.301

Date: 13 August 2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following Official to participate as a Mentor in the Programme titled "Climate Transparency and Adaptation Action: Advancing Adaptation Transparency under the ETF – Preparing for BTR2 and the 2027 Review Cycle," scheduled to be held from **25–28 August 2026** in **Jeju, Republic of Korea**, organized by United Nations Institute for Training and Research (UNITAR) CIFAL.

Sl. No.	Name	Designation	Office
i.	Ms. Lovana Jamil (Passport No. E00181689)	Assistant Director	Department of Environment, Patuakhali District Office, Patuakhali

2. This approval is accorded under the following terms and conditions:

- i. She is scheduled to travel to the Republic of Korea in connection with the above-mentioned Programme, subject to flight availability and programme schedule;
- ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
- iii. She will draw her pay and allowances in local currency. No part thereof shall be drawn in foreign currency;
- iv. The United Nations Institute for Training and Research (UNITAR) CIFAL/organizing authority will bear the expenses related to her participation in the programme. There shall be no financial involvement from the Government of Bangladesh;
- v. The official shall not stay abroad beyond the approved period, except for reasonable travel time;
- vi. She must report back to her office immediately upon return; and
- vii. A brief participation report must be submitted to the Administration-2 Section, Ministry of Environment, Forest and Climate Change, within seven (07) days of her return.

3. This order is issued with the approval of the competent authority.



13.08.2026
(Milton Chandra Roy)

Senior Assistant Secretary

Phone No. +880 2-23357240

Email: admin2@moefcc.gov.bd

Copy for kind information and necessary action (Not According to Seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to the Republic of Korea, Embassy of Bangladesh in the Republic of Korea.
3. H.E. Ambassador of the Republic of Korea to Bangladesh, Embassy of the Republic of Korea in Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Director General, Department of Environment, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with a request to upload the GO on the MoEFCC website**).
10. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
11. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
12. **Ms. Lovana Jamil**, Assistant Director, Department of Environment, Patuakhali District Office, Patuakhali
13. Accounts Officer.....
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


13.08.2026
(Milton Chandra Roy)
Senior Assistant Secretary

