

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.242

Date: 01 July 2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for **Ms. Mst Mohsina Akter Banu (Passport No. E00226151)**, Deputy Secretary, Ministry of Environment, Forest and Climate Change, to participate in the Regional Workshop on Advancing Other Effective Area-Based Conservation Measures (OECMs) in Asia: Accelerating Implementation of GBF Target 3 through Cross-Sector Partnerships, scheduled to be held from **9–11 July 2026 in Tokyo, Japan.**

2. This approval is accorded under the following terms and conditions:
- She is scheduled to travel to Japan in connection with the above workshop, subject to flight availability and programme schedule;
 - The entire period of the visit, including travel and transit, shall be treated as on duty;
 - She will draw her pay and allowances in local currency. No part thereof shall be drawn in foreign currency;
 - The organizers of the workshop, in collaboration with the **Asia Protected Areas Partnership (APAP)**, will bear the round-trip economy-class airfare, accommodation, daily subsistence allowance (DSA), and other approved expenses related to her participation in the workshop. **There shall be no financial involvement from the Government of Bangladesh;**
 - The official will not stay abroad beyond the approved period (except for unavoidable travel time);
 - She shall report to her office immediately upon return; and
 - She shall submit a brief report on the events to the Administration-2 Section, Ministry of Environment, Forest and Climate Change, within seven (07) working days of her return.
3. This order is issued with the approval of the competent authority.



01.07.2026

(Milton Chandra Roy)

Senior Assistant Secretary

Phone No. +880 2-23357240

Email: admin2@moefcc.gov.bd

Copy for kind information and necessary action (Not According to Seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Japan, Embassy of Bangladesh in Japan.
4. H.E. Ambassador of Japan to Bangladesh, Embassy of Japan in Bangladesh
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. **Ms. Mst Mohsina Akter Banu (Passport No. E00226151)**, Deputy Secretary, Ministry of Environment, Forest and Climate Change
10. Private Secretary to the Honourable Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
11. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
12. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
13. Private Secretary to the Honourable State Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
14. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
15. Accounts Officer.....
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


01.07.2026
(Milton Chandra Roy)
Senior Assistant Secretary

