

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest and Climate Change  
Administration-02 Section  
Bangladesh Secretariat, Dhaka  
www.moefcc.gov.bd

Record Number: 22.00.0000.000.052.25.0003.24.36

Date: 15/05/2026

**Government Order**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following officials to participate in the "PMI Global Knowledge Forum and Innovate4Climate (I4C) 2026 Conference," scheduled to be held from **18–22 May 2026** at the Suntec Convention & Exhibition Centre in Singapore.

Sl. No.	Name	Designation	Office
i.	<b>Mr. Mohammed Rayhan Kaosar</b> (Passport No. D00019449)	Secretary	Ministry of Environment, Forest and Climate Change
ii.	<b>Dr. Lutfor Rahman</b> (Passport No. E00010499)	Director General	Department of Environment

2. This approval is accorded under the following terms and conditions:
- The officials are scheduled to travel to Singapore on or around **17 May 2026** and return on or around **23 May 2026**, subject to travel convenience and approved programme schedule;
  - The entire duration of the visit, including travel and transit, shall be treated as on duty;
  - They will draw their pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
  - All expenses related to participation in the conference, including international airfare, accommodation, daily subsistence allowance (DSA), and other associated expenses, will be borne by the World Bank/PMI Country Program, Bangladesh. **There will be no financial involvement from the Government of Bangladesh;**
  - The officials shall not stay abroad beyond the approved period, except for reasonable travel time;
3. This order is issued with the approval of the competent authority.



15-05-2026

Milton Chandra Roy

Senior Assistant Secretary

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Record Number: 22.00.0000.000.052.25.0003.24.36/1 (18)

Date: 15/05/2026

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Cabinet Secretary, Cabinet Division, Dhaka.

2. Principal Secretary to the Honourable Prime Minister, Prime Minister's Office.
3. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
5. H.E. High Commissioner of Bangladesh in Singapore, High Commission of the People's Republic of Bangladesh in Singapore.
6. H.E. High Commissioner of Singapore in Bangladesh, High Commission of the Republic of Singapore in Dhaka, Bangladesh.
7. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
8. Director General, Department of Immigration and Passports, Dhaka.
9. Dr. Lutfor Rahman, Director General, Department of Environment, Dhaka.
10. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
11. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
12. Private Secretary to the Honourable Minister, Office of the Minister, Ministry of Environment, Forest and Climate Change.
13. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with a request to upload the GO on the MoEFCC website).
14. Private Secretary to the Honourable State Minister, Office of the State Minister, Ministry of Environment, Forest and Climate Change.
15. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka (For the kind information of the Secretary sir).
16. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
17. Accounts Officer, .....
18. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.



15-05-2026

Milton Chandra Roy  
Senior Assistant Secretary