

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Administration-2 Section  
Bangladesh Secretariat, Dhaka  
[www.moefcc.gov.bd](http://www.moefcc.gov.bd)

Record No. 22.00.0000.000.052.25.0001.25.187


Date: 23 May 2026

**Government Order**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following officials to participate in the Regional Training Programme on "Demonstration of Extended Producer Responsibility (EPR) and Plastic Credit Systems", organized by the South Asia Co-operative Environment Programme (SACEP) under the Plastic Free Rivers and Seas for South Asia (PLEASE) Project funded by the World Bank, to be held from 8-10 June 2026 in Kathmandu, Nepal.


Sl. No.	Name	Designation	Office
1.	Mr. Syed Forhad Hossain	Director (Joint Secretary)	Department of Environment
2.	Ms. Sayma Akter	Director	Prime Minister's Office (PMO)
3.	Ms. Mst Mohsina Akter Banu	Deputy Secretary	Ministry of Environment, Forest and Climate Change
4.	Ms. Tahamina Parvin	Deputy Secretary	Finance Division Ministry of Finance
5.	Ms. Fayjunnassa Akhter	Executive Magistrate (Senior Assistant Secretary)	Department of Environment

2. This approval is accorded under the following terms and conditions:
- The officials are scheduled to travel to Kathmandu, Nepal on or around 7 June 2026 and return on or around 11 June 2026, subject to travel convenience and approved programme schedule;
  - The entire duration of the visit, including travel and transit, shall be treated as on duty;
  - They will draw their pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
  - All expenses related to participation in the programme, including international airfare, accommodation, and daily subsistence allowance (DSA), will be borne by the South Asia Co-operative Environment Programme (SACEP) under the PLEASE Project funded by the World Bank. **There will be no financial involvement from the Government of Bangladesh;**
  - The officials shall not stay abroad beyond the approved period, except for reasonable travel time;
  - They must report back to their respective offices immediately upon return; and
  - A **brief participation report** must be submitted to the **Administration-2 Section**, Ministry of Environment, Forest and Climate Change, within **seven (07) days** of their return.
3. This order is issued with the approval of the competent authority.

  
23.05.2026  
(Milton Chandra Roy)  
Senior Assistant Secretary  
Phone No. +880 2-23357240  
Email: [admin2@moefcc.gov.bd](mailto:admin2@moefcc.gov.bd)

Copy for kind information and necessary action (Not According to Seniority):

1. Principal Secretary to the Honourable Prime Minister, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
3. Secretary, Finance Division, Ministry of Finance, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
5. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
6. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
7. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
8. Director General, Department of Immigration and Passports, Dhaka.
9. Director General, Department of Environment, Dhaka.
10. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
11. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
12. **Mr. Syed Forhad Hossain**, Director (Joint Secretary), Department of Environment, Dhaka.
13. Private Secretary to the Honourable Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
14. **Ms. Sayma Akter**, Director, Prime Minister's Office (PMO), Dhaka.
15. **Ms. Mst Mohsina Akter Banu**, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
16. **Ms. Tahamina Parvin**, Deputy Secretary, Finance Division, Ministry of Finance, Dhaka.
17. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with a request to upload the GO on the MoEFCC website**).
18. Private Secretary to the Honourable State Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
19. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
20. Chief Accounts and Finance Officer.....
21. **Ms. Fayjunnassa Akhter**, Executive Magistrate (Senior Assistant Secretary), Department of Environment, Dhaka.
22. Accounts Officer.....
23. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
23.05.2026  
(Milton Chandra Roy)  
Senior Assistant Secretary

