

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0001.25.157

Date: 29 April 2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following official to participate in the Group & Region-Focused Training Course on "Remote Sensing of Forest Resources (202515119J001)" under the project "Enhancing Coastal Resilience Through Technology-Based Forest Monitoring," scheduled to be held from **26 May to 09 July 2026** in Japan, organized with the support of Japan International Cooperation Agency (JICA), Bangladesh.

Sl. No.	Name	Designation	Office
i.	Mr. Md Mehedi Hasan Khan (Passport No. E00 180 907)	Wildlife & Biodiversity Conservation Officer	Bangladesh Forest Department, RIMS Unit, Bana Bhaban, Agargaon, Dhaka

2. This approval is accorded under the following terms and conditions:
- The official is scheduled to travel to Japan on or around **25 May 2026** and return on or around **10 July 2026**, subject to travel convenience and approved programme schedule;
 - The entire duration of the visit, including travel and transit, shall be treated as on duty;
 - He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
 - All expenses related to participation in the training programme, including international airfare, accommodation, daily subsistence allowance, and other related costs, will be borne by the organizing authority (JICA). **There will be no financial involvement from the Government of Bangladesh;**
 - The official shall not stay abroad beyond the approved period, except for reasonable travel time;
 - He must report back to his office immediately upon return; and
 - A **brief participation report** must be submitted to the **Administration-2 Section**, Ministry of Environment, Forest and Climate Change, within **seven (07) days** of his return.
3. This order is issued with the approval of the competent authority.


(Sadia Islam Luna)
Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moefcc.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Secretary, Economic Relations Division (ERD), Sher-e-Bangla Nagar, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Japan, Embassy of Bangladesh in Japan.
4. H.E. Ambassador of Japan to Bangladesh, Embassy of Japan in Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
8. Chief Conservator of Forests (current in-charge), Forest Department, Dhaka.
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. Ms. SHOJI Izumi, Senior Representative, Japan International Cooperation Agency (JICA) Bangladesh Office.
11. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with a request to upload the GO on the MoEFCC website**).
12. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
14. **Mr. Md Mehedi Hasan Khan**, Wildlife & Biodiversity Conservation Officer, Bangladesh Forest Department, RIMS Unit, Bana Bhaban, Agargaon, Dhaka.
15. Accounts Officer.....
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

sdm
29.04.26
(Sadia Islam Luna)
Senior Assistant Secretary

