

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Administration-02 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record Number: 22.00.0000.000.052.25.0003.24.8

Date: 26/02/2026

Subject: Government Order (GO) regarding Participation of Two Officials in the Resource Efficient and Cleaner Production (RECP) Exposure Visit to Thailand Organized by UNIDO

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following officials to participate in the Resource Efficient and Cleaner Production (RECP) Exposure Visit to Thailand, organized by the United Nations Industrial Development Organization (UNIDO), scheduled to be held from **10 to 13 March 2026** in **Thailand**:

Sl. No.	Name	Designation	Office
1)	Mr. Parvez Chawdhury	Director (Administration) (Deputy Secretary)	Department of Environment, Headquarters, Dhaka
2)	Mr. Md Tawsif Rahman	Senior Assistant Secretary	Ministry of Environment, Forest and Climate Change, Dhaka

2. This approval is accorded under the following Terms and Conditions:

- i. The officials will undertake the journey to Thailand in connection with the said exposure visit, subject to travel convenience and flight availability;
- ii. The entire duration of the visit to Thailand, including travel and transit, shall be treated as on duty;
- iii. They will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- iv. The United Nations Industrial Development Organization (UNIDO) will bear the round-trip economy-class airfare, accommodation, daily subsistence allowance (DSA), and related expenses for participation in the exposure visit as applicable. **There will be no financial involvement from the Government of Bangladesh;**
- v. They will not stay abroad beyond the approved period (except for unavoidable travel time);
- vi. They must report back to their respective offices immediately upon completion of the event(s); and
- vii. They are required to submit a report on the program to the Admin-2 Section of the Ministry of Environment, Forest and Climate Change within seven days of the return.



26-02-2026

(Milton Chandra Roy)

Senior Assistant Secretary

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Chief Accounts & Finance Officer, Office of the Chief Accounts & Finance Officer, Ministry of Environment, Forest & Climate Change, Shegunbagicha, Dhaka,
cafoenvironment@gmail.com.

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka,
2. Foreign Secretary, Office of the Foreign Secretary, Ministry of Foreign Affairs, Dhaka;
3. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Thailand,
4. H.E. Ambassador, Royal Thai Embassy in Dhaka, Bangladesh,
5. Director General, Office of the Director General, Department of Environment, Dhaka;
6. Additional Secretary, Administration Wing, Ministry of Environment, Forest and Climate Change;
7. Director General, Office of the Director General, Department of Immigration & Passports, Dhaka;
8. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with a request to issue Note Verbale);
9. PS to the Honourable Minister, Office of the Honourable Minister, Ministry of Environment, Forest and Climate Change, Dhaka;
10. Mr. Parvez Chawdhury, Director (Administration) (Deputy Secretary), Department of Environment, Headquarters, Dhaka;
11. System Analyst, ICT Cell, Ministry of Environment, Forest and Climate Change, Dhaka (with a request to publish this GO on the MoEFCC website);
12. PS to the Secretary, Office of the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka;
13. Mr. Md Tawsif Rahman, Senior Assistant Secretary, Ministry of Environment, Forest & Climate Change, Bangladesh Secretariat, Dhaka,
14. Executive Director, Hazrat Shahjalal International Airport, Dhaka, edhsia@caab.gov.bd and
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, ocimmigration@police.gov.bd.



A handwritten signature in black ink, appearing to be 'Milton Chandra Roy'.

26-02-2026

Milton Chandra Roy
Senior Assistant Secretary