

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.114

Date: 17 March 2026

Government Order

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following officials to participate in the **Annex II Regional Capacity-Building Workshop for the UNCCD 2026 Reporting Process**, organized by the United Nations Convention to Combat Desertification, to be held from **9-13 April 2026** in Yinchuan, China.

Sl. No.	Name	Designation	Office
i.	Ms. Rubina Ferdoushy (Passport No. E00055980)	Deputy Secretary	Ministry of Environment, Forest and Climate Change, Dhaka
ii.	Mr. Syful Islam (Passport No. E00050747)	Assistant Director	Department of Environment, Dhaka

2. This approval is accorded under the following terms and conditions:
- The officials will undertake travel to Yinchuan, China on or around **8 April 2026** and return on or around **14 April 2026**, subject to travel convenience and approved programme schedule;
 - The entire duration of the visit, including travel and transit, shall be treated as on duty;
 - They will draw their pay and allowances in **local currency**, and no part of it shall be drawn in foreign currency;
 - All expenses related to participation in the conference, including return airfare, accommodation, local transport, conference materials, and other related costs, will be borne by the UNCCD Secretariat. **There will be no financial involvement from the Government of Bangladesh;**
 - The officials shall **not stay abroad beyond the approved period**, except for reasonable travel time;
 - They must **report back to their respective offices immediately** upon return; and
 - A **brief participation report** must be submitted to the **Administration-2 Section**, Ministry of Environment, Forest and Climate Change, within **seven (07) days** of their return.
3. This order is issued with the approval of the competent authority.



17.03.2026

(Milton Chandra Roy)
Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moefcc.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to the People's Republic of China, Embassy of Bangladesh in Beijing, China.
4. H.E. Ambassador of the People's Republic of China, Embassy of People's Republic of China in Dhaka, Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General, Department of Environment, Dhaka.
8. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. Private Secretary to the Honourable Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
11. **Ms. Rubina Ferdoushy**, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
12. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with a request to upload the GO on the MoEFCC website**).
13. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
15. **Dr. Syful Islam**, Assistant Director, Department of Environment, Dhaka.
16. Accounts Officer.....
17. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.



17.03.2026

(Milton Chandra Roy)
Senior Assistant Secretary

