

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Administration-2 Section  
Bangladesh Secretariat, Dhaka  
[www.moefcc.gov.bd](http://www.moefcc.gov.bd)

Record No. 22.00.0000.000.052.25.0001.25.92

Date: 01 March 2026

**Government Order**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for **Ms. Mst Mohsina Akter Banu (Passport No. E00137039), Deputy Secretary**, Ministry of Environment, Forest and Climate Change, to participate in the EST Regional Meeting and Capacity-Building Workshop towards Accelerating Implementation of the Aichi 2030 Declaration (2021–2030), scheduled to be held from **16 to 18 March 2026** at the UN Conference Centre (UN ESCAP), **Bangkok, Thailand**, organized by the Secretariat of the Regional EST Forum in Asia under the United Nations Centre for Regional Development (UNCRD)–DSDG/UN DESA, Japan.

2. This approval is accorded under the following terms and conditions:
- The official will undertake the journey to Thailand in connection with the said meeting and workshop, subject to travel convenience and flight availability;
  - The entire duration of the visit to Thailand, including travel and transit, shall be treated as on duty;
  - She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
  - The United Nations Centre for Regional Development (UNCRD) will bear the round-trip economy-class airfare, accommodation, daily subsistence allowance (DSA), and related expenses for participation in the meeting and workshop. **There will be no financial involvement from the Government of Bangladesh;** and
  - The official shall **not stay abroad beyond the approved period**, except for reasonable travel time;
  - She must **report back to her office immediately** upon return; and
  - A **brief participation report** must be submitted to the **Administration-2 Section**, Ministry of Environment, Forest and Climate Change, within **seven (07) days** of her return.
3. This order is issued with the approval of the competent authority.

 - 01.03.2026

Md. Sawkatul Ambia

Assistant Secretary

Phone: 02-55100257

Email: [admin2@moefcc.gov.bd](mailto:admin2@moefcc.gov.bd)

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
4. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. Private Secretary to the Honourable Minister, Ministry of Environment, Forest & Climate Change, Dhaka
10. **Ms. Mst Mohsina Akter Banu, Deputy Secretary**, Ministry of Environment, Forest and Climate Change.
11. Ms. Wakako Nomura, United Nations Centre for Regional Development (UNCRD).
12. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with a request to upload the GO on the MoEFCC website**).
13. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
15. Accounts Officer.....
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
Md. Sawkatul Ambia  
Assistant Secretary

