

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.100

Date: 03 March 2026

Government Order

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the "ICAT Training on the Use of the IPCC Inventory Software", organized by the Initiative for Climate Action Transparency (ICAT) in cooperation with the Technical Support Unit of the Intergovernmental Panel on Climate Change (IPCC) Task Force on National Greenhouse Gas Inventories, to be held from **24-27 March 2026 in Bangkok, Thailand.**

Sl. No.	Name	Designation	Office
i.	Mr. Md Mirza Asadul Kibriya (Passport No.: F00 026 854)	Assistant Director	Department of Environment, Dhaka (International Convention)

2. This approval is accorded under the following terms and conditions:
- The official will undertake travel to Bangkok, Thailand on or around 23 March 2026 and return on or around 28 March 2026, subject to travel convenience and approved programme schedule;
 - The entire duration of the visit, including travel and transit, shall be treated as on duty;
 - He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
 - All expenses related to participation in the meeting, including airfare, accommodation, and subsistence, will be borne by ICAT Secretariat (through UNOPS). **There will be no financial involvement from the Government of Bangladesh;**
 - The official shall **not stay abroad beyond the approved period**, except for reasonable travel time;
 - He must **report back to his office immediately** upon return; and
 - A **brief participation report** must be submitted to the **Administration-2 Section**, Ministry of Environment, Forest and Climate Change, within **seven (07) days** of his return.
3. This order is issued with the approval of the competent authority.


(Milton Chandra Roy)
Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moefcc.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
3. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Director General, Department of Environment, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. Dr. Henning Wuester, Initiative for Climate Action Transparency (ICAT).
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with a request to upload the GO on the MoEFCC website**).
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
13. **Mr. Md Mirza Asadul Kibriya**, Assistant Director, Department of Environment, Dhaka (International Convention).
14. Accounts Officer.....
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


6.3.3.2026
(Milton Chandra Roy)
Senior Assistant Secretary

