

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.102

Date: 03 March 2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for **Mr. Md Moyeenuddin Khan** (Passport No. E00267999), Deputy Chief Conservator of Forests, Forest Management Wing, Bangladesh Forest Department & CMS National Focal Point, Bangladesh, to participate in:

- The Fifty-Seventh Meeting of the Standing Committee (StC57) on 22 March 2026; and
- The Fifteenth Meeting of the Conference of the Parties (COP15) to the Convention on the Conservation of Migratory Species of Wild Animals, 23–29 March 2026, at the **Bosque Expo, Campo Grande, Brazil**.

2. This approval is accorded under the following terms and conditions:

- i. The official will undertake the journey to Brazil in connection with the said Sessions and Meetings, subject to travel convenience and approved programme schedule;
- ii. The entire duration of the visit to Brazil, including travel and transit, shall be treated as on duty;
- iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. All expenses related to participation, including international travel, accommodation, meal, visa fees, and other incidental costs, will be borne by the organizer as per UNEP/CMS/Resolution 14.2. **No financial liability shall be incurred by the Government of Bangladesh;**
- v. The official shall **not stay abroad beyond the approved period**, except for reasonable travel time;
- vi. He must **report back to his office immediately** upon return; and
- vii. A **brief participation report** must be submitted to the **Administration-2 Section**, Ministry of Environment, Forest and Climate Change, within **seven (07) days** of his return.

3. This order is issued with the approval of the competent authority.



03.03.2026

(Milton Chandra Roy)


Senior Assistant Secretary

Phone: 02-55100257

Email: admin2@moefcc.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. the Ambassador of Bangladesh to Brazil, Embassy of Bangladesh in Brasília, Brazil.
3. H.E. the Ambassador of Brazil to Bangladesh, Embassy of Brazil in Dhaka, Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
7. Director General (Multilateral Economic Affairs Wing), Ministry of Foreign Affairs, Dhaka **(with a request to issue issue a Letter of Credential)**.
8. Deputy Chief Conservator of Forests, Planning Wing i/e CCF, Forest Department, Dhaka.
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. **Mr. Md Moyeenuddin Khan** (Passport No. E00267999), Deputy Chief Conservator of Forests, Forest Management Wing, Bangladesh Forest Department & CMS National Focal Point, Bangladesh.
11. Private Secretary to the Honourable Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
12. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
13. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
15. Accounts Officer.....
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


03.03.2026
(Milton Chandra Roy)

Senior Assistant Secretary

