

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.108

Date: 08 March 2026

Government Order

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the **36th Board Committee Meeting of the Adaptation Fund Board (AFB)** to be held on **06 April 2026** and the **46th Meeting of the Adaptation Fund Board (AFB)** to be held from **07–10 April 2026** in **Bonn, Germany**, organized under the United Nations Framework Convention on Climate Change (UNFCCC).

Sl. No.	Name & Designation	Designation	Office
i.	Mr. Md Mahmud Hossain (Passport No. E00 178 098)	Deputy Director	Department of Environment, Dhaka

This approval is accorded under the following terms and conditions:

2. Terms and conditions
 - i. The official will undertake travel to Bonn, Germany on or around **05 April 2026** and return on or around **11 April 2026**, subject to travel convenience and approved programme schedule;
 - ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
 - iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
 - iv. All expenses related to participation in the meetings, including airfare, accommodation, and subsistence, will be borne by the **Adaptation Fund Board Secretariat. There will be no financial involvement from the Government of Bangladesh;**
 - v. He will not stay abroad beyond the approved period (except for travel time);
 - vi. He must report back to his office immediately upon completion of the program; and
 - vii. A brief participation report must be submitted to the Administration-2 Section, Ministry of Environment, Forest and Climate Change, within seven (07) days of his return.
3. This order is issued with the approval of the competent authority.



08.03.2026
(Milton Chandra Roy)


Senior Assistant Secretary

Phone: 02-55100257

Email: admin2@moefcc.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to the Federal Republic of Germany, Embassy of Bangladesh in Berlin, Germany
3. H.E. Ambassador of the Federal Republic of Germany to Bangladesh, Embassy of Germany in Dhaka, Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Environment, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
10. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
11. **Mr. Md Mahmud Hossain**, Deputy Director, Department of Environment, Dhaka.
12. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


08.03.2026
(Milton Chandra Roy)

Senior Assistant Secretary

