

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.93


Date: 01 March 2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh, with reference to the invitation issued on behalf of the Chair of the Intergovernmental Panel on Climate Change (IPCC), for the following official to participate in the Sixty-Fourth Session of the IPCC (IPCC-64), scheduled to be held from **24 to 27 March 2026** at the United Nations Conference Centre (ESCAP), **Bangkok, Thailand.**

| Sl. No. | Name | Designation | Office |
|---------|------------------------------|--|----------------------------------|
| i. | Mr. Mirza Shawkat Ali | Director (Climate Change and International Convention) | Department of Environment, Dhaka |

2. This approval is accorded under the following terms and conditions:
- The official will undertake the journey to Thailand in connection with the said Session, subject to travel convenience and flight availability;
 - The entire duration of the visit, including travel and transit, shall be treated as on duty;
 - He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
 - The IPCC Trust Fund will bear the round-trip economy-class airfare, accommodation, daily subsistence allowance (DSA), and related expenses for participation in the Session, subject to approval. **There will be no financial involvement from the Government of Bangladesh;**
 - The official shall **not stay abroad beyond the approved period**, except for reasonable travel time;
 - He must **report back to his office immediately** upon return; and
 - A **brief participation report** must be submitted to the **Administration-2 Section**, Ministry of Environment, Forest and Climate Change, within **seven (07) days** of his return.
3. This order is issued with the approval of the competent authority.


Md. Sawkatul Ambia
Assistant Secretary
Phone: 02-55100257
Email: admin2@moefcc.gov.bd
01.03.2026

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
3. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Director General, Department of Environment, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. Private Secretary to the Honourable Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
10. **Mr. Mirza Shawkat Ali**, Director (Climate Change and International Convention), Department of Environment, Dhaka.
11. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with a request to upload the GO on the MoEFCC website**).
12. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Ms. Melissa Walsh, Communications Officer, Intergovernmental Panel on Climate Change (IPCC).
14. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
15. Accounts Officer.....
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


01.03.2026
Md. Sawkatul Ambia
Assistant Secretary

