Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Climate Change-1 Section
www.moefcc.gov.bd

Record No. 22.00.0000.000.085.24.0004.26-118 Dated: 05.11.2026

To : Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change, Dhaka, Bangladesh.

Sub: Government Order of Mr. Mohammad Najmul Huda, Assistant Personal Secretary to Minister to visit Antalya, Republic of Türkiye.

Sir,

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following person to accompany Minister, MoEFCC in the Conference of the Parties (COP31) to the United Nations Framework Convention on Climate Change (UNFCCC) to be held in Antalya, Republic of Türkiye. Duration of stay and the funding source have been mentioned beside his name:

Sl. No	Name and designation	duration	Funding Source
1.	Mohammad Najmul Huda Assistant Personal Secretary to Minister Ministry of Environment, Forest and Climate Change (Passport No. A00992785)	(06-15 November, 2026)	Through self-financing

2. The terms and conditions of this permission are as follows:
   a) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
   b) All related expenses of the travel will be borne by himself;
   c) Government of Bangladesh will bear no financial responsibility for the trip; and
   d) He will not stay abroad beyond the approved period (excluding travel time);

3. This order is issued with the approval of the competent authority.

Sincerely,
05.11.2026
(Shamim Ara Rini)
Deputy Secretary
Phone # 88-02-55100373

Record No. 22.00.0000.000.085.24.0004.26-118 Dated: 05.11.2026

Copy for information and necessary action to (not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
2. Foreign Secretary, Ministry of Foregin Affairs, Segunbagicha, Dhaka
3. Ambassador, Embassy of the People's Republic of Türkiye
4. Director General, Department of Immigration and Passports, Agargaon, Dhaka
5. Director General (Consular). Ministry of Foreign Affairs, Segunbagicha, Dhaka
6. **Mr. Mohammad Najmul Huda,** Assistant Personal Secretary to Minister, Ministry of Environment, Forest and Climate Change, Dhaka
7. Private Secretary to Minister, Ministry of Environment, Forest and Climate Change, Dhaka
8. Private Secretary to State Minister, Ministry of Environment, Forest and Climate Change, Dhaka

P.T.O

9. Private Secretary to Secretary, Ministry of Environment, Forest and Climate Change, Dhaka
10. System Analyst, Ministry of Environment, Forest and Climate Change **(with a request to upload the GO on the MoEFCC website)**
11. Executive Director, Hazrat Shahjalal International Airport, Dhaka
12. Accounts Officer, Ministry of Environment, Forest and Climate Change, Dhaka
13. Protocol Officer, Minstry of Environment, Forest and Climate Change, Dhaka

05.11.2026

(Shamim Ara Rini)
Deputy Secretary