

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.75

Date: 10 February 2026

Government Order

The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh for the following official to participate in the **Community Resilience Partnership Program (CRPP) Partnership Forum**, scheduled to be held on **24–25 February 2026** at the **Chatrium Grand Bangkok Hotel, Bangkok, Thailand**, organized by the **Asian Development Bank (ADB)**.

Sl. No.	Name	Designation	Office
i.	Ms. Umme Kulsum Ferdousi (Passport No. E00 256 752)	Deputy Secretary	Ministry of Environment, Forest and Climate Change, Dhaka

2. This approval is accorded under the following terms and conditions:

- i. The official will commence her journey to Thailand on or around **23 February 2026** and return on or around **26 February 2026**, subject to travel convenience;
- ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
- iii. She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- iv. The Asian Development Bank (ADB) will bear the round-trip economy-class airfare, hotel accommodation, daily subsistence allowance (DSA), and other miscellaneous travel expenses in accordance with ADB's Technical Assistance Disbursement Handbook. **There will be no financial involvement from the Government of Bangladesh;**
- v. The official shall **not stay abroad beyond the approved period**, except for reasonable travel time;
- vi. She must **report back to her office immediately** upon return; and
- vii. A **brief participation report** must be submitted to the **Administration-2 Section**, Ministry of Environment, Forest and Climate Change, within **seven (07) days** of her return.

3. This order is issued with the approval of the competent authority.


10.02.2026
Md. Sawkatul Ambia
Assistant Secretary
Phone: 02-55100257
Email: admin2@moefcc.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. Secretary, Economic Relations Division, Ministry of Finance, Dhaka.
4. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
5. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
6. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
7. Director General, Department of Immigration and Passports, Dhaka.
8. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. **Ms. Umme Kulsum Ferdousi**, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
11. Private Secretary to the Honourable Adviser, Ministry of Environment, Forest & Climate Change, Dhaka.
12. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
13. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
15. Director, Climate Change, Climate Change, Resilience and Environment Cluster, Climate Change and Sustainable Development Department, Asian Development Bank (ADB).
16. Accounts Officer.....
17. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


10.02.2026
Md. Sawkatul Ambia
Assistant Secretary

