

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Administration-2 Section  
Bangladesh Secretariat, Dhaka  
[www.moefcc.gov.bd](http://www.moefcc.gov.bd)

Record No. 22.00.0000.000.052.25.0007.24.59

Date: 25 January 2026

**Government Order**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the JCM Global Partnership Meeting, organized by the Ministry of the Environment, Japan (MOEJ), and the Institute for Global Environmental Strategies (IGES), to be held from **2-5 February 2026** in **Tokyo, Japan**.

Sl. No.	Name	Designation	Office
i.	<b>Mr. Md Saidur Rahman</b> (Passport No.: E00 257 214)	Joint Secretary	Ministry of Environment, Forest and Climate Change, Dhaka

2. This approval is accorded under the following terms and conditions:

- i. The official will undertake travel to Japan on or around **1 February 2026** and return on or around **6 February 2026**, subject to travel convenience and approved programme schedule;
- ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
- iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. All expenses related to participation in the meeting, including airfare, accommodation, and subsistence, will be borne by the Institute for Global Environmental Strategies (IGES). **There will be no financial involvement from the Government of Bangladesh;**
- v. The official shall **not stay abroad beyond the approved period**, except for reasonable travel time;
- vi. He must **report back to his office immediately** upon return; and
- vii. A **brief participation report** must be submitted to the **Administration-2 Section**, Ministry of Environment, Forest and Climate Change, within **seven (07) days** of his return.

3. This order is issued with the approval of the competent authority.

  
25.01.2026  
(Milton Chandra Roy)  
Senior Assistant Secretary  
Phone: 02-55100257  
Email: [admin2@moefcc.gov.bd](mailto:admin2@moefcc.gov.bd)

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Japan, Embassy of Bangladesh in Japan.
4. H.E. Ambassador of Japan to Bangladesh, Embassy of Japan in Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
8. **Mr. Md Saidur Rahman**, Joint Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. Private Secretary to the Honourable Adviser, Ministry of Environment, Forest & Climate Change, Dhaka.
11. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
12. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
14. **Mr. Md Mirza Asadul Kibriya**, Assistant Director, Department of Environment, Dhaka (Climate Change & International Convention).
15. Accounts Officer.....
16. Ms. Reiko ITO, Institute for Global Environmental Strategies (IGES).
17. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
25.01.2026  
(Milton Chandra Roy)  
Senior Assistant Secretary

