

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Administration-1 Section
www.moef.gov.bd

Number: 22.00.0000.051.31.014.24.7

Date: 06-01-2026

Notification

The undersigned is directed to convey the approval of earned leave (Ex-Bangladesh) of Mrs. Sabrina Rahman, Senior Assistant Secretary (Passport No. E00007084), Ministry of Environment, Forest & Climate Change, Bangladesh Secretariat, Dhaka for visiting Australia from 01/02/2026 to 28/02/2026 for 28 (Twenty Eight days) (excluding travel time) from the date of commencement of her leave under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- b. All related expenses of the travel will be borne by herself;
- c. Government of Bangladesh will bear no financial responsibility for the trip;
- d. She shall not stay abroad beyond the approved period and
- e. The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.

2. During the visit, she will be accompanied by her Child Ahmed Sayhan (Passport No. A05807898) and Ahmed jayyan (Passport No. A05807899).

3. This government order is issued upon approval of the competent authority.

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06.01.2026
(Milton Chandra Roy)
Senior Assistant Secretary
Tel: 223357240
Email: admin1@moef.gov.bd

Number: 22.00.0000.051.31.014.24.7 | 1(17)

Date: 06-01-2026

Copy for Kind Information and Necessary Action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. H.E. High Commissioner of Bangladesh to Australia, Bangladesh High Commission in Canberra, Australia.
5. H.E. Australian High Commissioner to Bangladesh, Australian High Commission in Dhaka, Bangladesh.
6. Additional Secretary (All), Ministry of Environment, Forest and Climate Change.
7. Director General, Immigration and Passport Office, Agargaon, Dhaka.
8. Joint Secretary (All), Ministry of Environment, Forest & Climate Change.
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. Private Secretary to the Adviser, Ministry of Environment, Forest and Climate Change.
11. Ms. Sabrina Rahman, Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change.
12. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change.
13. Chief Accounts and Finance Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Senior Information Officer, Ministry of Environment, Forest & Climate Change, Segunbagicha, Dhaka.
15. System Analyst, Ministry of Environment, Forest and Climate Change (Requesting upload the GO on the website).
16. Account Officer, Ministry of Environment, Forest and Climate Change.
17. Protocol Officer, Ministry of Environment, Forest and Climate Change.

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06.01.2026
(Milton Chandra Roy)
Senior Assistant Secretary