

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest and Climate Change  
Environment-3 Section  
www.moef.gov.bd

No: 22.00.0000.074.25.003.24.493 .

Date: 8 December 2025

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segunbagicha, Dhaka

Subject: Government Order to participate in the first session of the Plenary of the Intergovernmental Science-Policy Panel on Chemicals, Waste and Pollution (ISP-CWP) to be held on 1 to 6 February 2026 and the fifth session of the Intergovernmental Negotiating Committee to develop an international legally binding instrument on plastic pollution, including in the marine environment (INC-5.3) to be held on 7 February 2026 in Geneva, Switzerland.

Dear Sir,

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following delegates to participate in the first session of the Plenary of the Intergovernmental Science-Policy Panel on Chemicals, Waste and Pollution (ISP-CWP) to be held on 1 to 6 February 2026 in Geneva, Switzerland. In addition, they will also attend the third part of the fifth session of the Intergovernmental Negotiating Committee (INC5.3) on 7 February 2026 in Geneva, Switzerland.

Sl. no	Name, designation and Office	Delegation	Funding Body
1.	Mr. Md. Rezaul Karim Joint Secretary Ministry of Environment, Forest and Climate Change Bangladesh Secretariat, Dhaka.	Head of Delegation	UNEP
2.	Dr. Shahriar Hossain Senior Technical Advisor & Secretary General of Environment and Social Development Organization- ESDO, Dhaka.	Member	ESDO

2. The following terms and conditions will be applicable for this tour:

- i. The participants will start their journey for Geneva, Switzerland on a convenient date close to their approved duration;
- ii. The period of this meetings and the time spent for travel and transit will be treated as on duty;
- iii. They will draw their pay and allowances in local currency during the aforesaid period;
- iv. All expenses of Mr. Md. Rezaul Karim will be borne by United Nations Environment Programme (UNEP), and all expenses of Dr. Shahriar Hossain will be borne by Environment and Social Development Organization (ESDO).
- v. They will not stay abroad beyond the approved period (excluding travel time);
- vi. They will return to their respective workplaces immediately after returning from the meeting and
- vii. They will submit a report on the acquired experiences to this Ministry within 10 working days after their return to Bangladesh.

3. This order is issued with the approval of the competent authority.

Sincerely yours,

*Sabrina*  
Sabrina Rahman 08.12.2025  
Senior Assistant Secretary  
Email: env3@moef.gov.bd

**Copy for kind information and necessary action to (not as per seniority):**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H.E. Ambassador and Permanent Representative of Bangladesh to Switzerland, Permanent Mission of Bangladesh to UN Office, Switzerland.
4. H.E. Ambassador of Switzerland to Bangladesh, Embassy of Switzerland in Bangladesh.
5. Additional Secretary (all), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular and Welfare Wing), Ministry of Foreign Affairs, Dhaka.
8. Executive Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
9. PS to Advisor, Ministry of Environment, Forest and Climate Change, Bangladesh.
10. Deputy Secretary (Admin-2), Ministry of Environment, Forest and Climate Change, Dhaka (**with a request to update the database**).
11. PS to Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh.
12. System Analyst, Ministry of Environment Forest and Climate Change (**with a request to upload the GO in the website**).
13. Accounts Officer, Ministry of Environment Forest and Climate Change, Dhaka.
14. Ms. Dr. Shahriar Hossain, Senior Technical Advisor & Secretary General of Environment and Social Development Organization-ESDO, Dhaka.

Sabrina  
08.12.2025  
Sabrina Rahman  
Senior Assistant Secretary