

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.21

Date: 08 January 2026

Government Order

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the workshop titled "**Managing the Sundarbans Ecosystem Under Changing Climate**", to be held from **27–28 January 2026** at the **Hilton Hotel, Petaling Jaya, Malaysia**, organized by the **Australian Centre for International Agricultural Research (ACIAR)**.

Sl. No.	Name	Designation & Office
i.	Mr. Imran Ahmed (Passport No. E00 013 160)	Conservator of Forests Bangladesh Forest Department, Khulna (Khulna Circle)

2. This approval is accorded under the following terms and conditions:
 - i. The official will undertake travel to Malaysia on or around **26 January 2026** and return on or around **29 January 2026**, subject to travel convenience and flight availability;
 - ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
 - iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
 - iv. All expenses related to participation in the workshop, including round-trip economy class air ticket, accommodation, meals, incidental expenses, registration and visa fees, will be borne by the organizer, **Australian Centre for International Agricultural Research (ACIAR)**. **There will be no financial involvement from the Government of Bangladesh**;
 - v. The official will not stay abroad beyond the approved period (except for unavoidable travel time);
 - vi. He must report back to his office immediately upon return; and
 - vii. He is required to submit a brief report on the program to the **Admin-2 Section**, Ministry of Environment, Forest and Climate Change within seven (07) days of his return.
3. This order is issued with the approval of the competent authority.


08.01.2026
(Milton Chandra Roy)
Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moefcc.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. High Commissioner of Malaysia to Bangladesh, High Commission of Malaysia in Dhaka.
3. H.E. High Commissioner of Bangladesh to Malaysia, High Commission of Bangladesh in Kuala Lumpur.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
7. Chief Conservator of Forests, Forest Department, Dhaka.
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. **Mr. Imran Ahmed**, Conservator of Forests, Bangladesh Forest Department, Khulna (Khulna Circle).
10. Private Secretary to the Honourable Adviser, Ministry of Environment, Forest & Climate Change, Dhaka.
11. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
12. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
13. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Accounts Officer.....
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


08.01.2026
(Milton Chandra Roy)
Senior Assistant Secretary

