

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Administration-2 Section  
Bangladesh Secretariat, Dhaka  
[www.moefcc.gov.bd](http://www.moefcc.gov.bd)

Record No. 22.00.0000.000.052.25.0007.24.40

Date: 18 January 2026

**Government Order**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the **Regional Capacity Building Workshop on Forest Financing**, scheduled to be held from **20–23 January 2026** at the **United Nations Economic and Social Commission for Asia and the Pacific (ESCAP) Headquarters, Bangkok, Thailand**, organized by the **United Nations Forum on Forests (UNFF) Secretariat**.

Sl. No.	Name	Designation	Office
i.	<b>Mr. S. M. Sazzad Hossain</b> (Passport No.: F00000176)	Divisional Forest Officer	Chattogram Hill Tracts, South Forest Division, Rangamati

2. This approval is accorded under the following terms and conditions:

- i. The official will undertake travel to Thailand on or around **19 January 2026** and return on or around **24 January 2026**, subject to travel convenience and flight availability;
- ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
- iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. All expenses related to participation in the workshop, including round-trip economy class air ticket and Daily Subsistence Allowance (DSA), will be borne by the **UNFF Secretariat**. **There will be no financial involvement from the Government of Bangladesh**;
- v. The official shall **not stay abroad beyond the approved period**, except for reasonable travel time;
- vi. He must **report back to his office immediately** upon return; and
- vii. A **brief participation report** must be submitted to the **Administration-2 Section**, Ministry of Environment, Forest and Climate Change, within **seven (07) days** of his return.

3. This order is issued with the approval of the competent authority.

  
18.01.2026  
(Milton Chandra Roy)  
Senior Assistant Secretary  
Phone: 02-55100257  
Email: [admin2@moefcc.gov.bd](mailto:admin2@moefcc.gov.bd)

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
3. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
7. Chief Conservator of Forests, Forest Department, Dhaka.
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. Private Secretary to the Honourable Adviser, Ministry of Environment, Forest & Climate Change, Dhaka.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
11. **Mr. S. M. Sazzad Hossain**, Divisional Forest Officer, Chattogram Hill Tracts, South Forest Division, Rangamati.
12. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
14. Accounts Officer.....
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
18.01.2026  
(Milton Chandra Roy)  
Senior Assistant Secretary

