

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0001.25.50

Date: 21 January 2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for **Dr. Farhina Ahmed (Passport No. D00010906)**, Secretary, Ministry of Environment, Forest and Climate Change, to participate in the **GEF Operational Focal Point (OFP) Oversight Training Workshop**, scheduled to be held from **4 to 6 February 2026** in **Kuala Lumpur, Malaysia**, organized by **The Commonwealth**.

2. This approval is granted under the following terms and conditions:
 - i. The official will commence her journey to Malaysia on **3 February 2026** and return on **7 February 2026**, subject to travel convenience;
 - ii. The entire duration of the visit to Malaysia, including travel and transit, shall be treated as on duty;
 - iii. She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
 - iv. The organizing authority (The Commonwealth) will bear her travel, accommodation, and daily subsistence allowance. Any additional expenses, if applicable, shall be met from the travel expenses budget of the Ministry of Environment, Forest and Climate Change (Budget Code: 42-1450101-124496-3244101) as per entitlement; and
 - v. She will not stay abroad beyond the approved period, except for necessary travel time.

3. This order is issued with the approval of the competent authority.


21.01.2026
(Milton Chandra Roy)
Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moefcc.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary to the Honorable Chief Adviser, Chief Adviser's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. High Commissioner of Malaysia to Bangladesh, High Commission of Malaysia in Dhaka.
5. H.E. High Commissioner of Bangladesh to Malaysia, High Commission of Bangladesh in Kuala Lumpur.
6. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
7. Chairman, Bangladesh Forest Industries Development Corporation, Dhaka.
8. Director General, Department of Immigration and Passports, Dhaka.
9. Director General, Department of Environment, Dhaka.
10. Managing Director, Bangladesh Climate Change Trust, Dhaka.
11. Chairman, Bangladesh Rubber Board, Chattogram.
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
13. Director, Bangladesh National Herbarium, Dhaka.
14. Chief Conservator of Forests, Forest Department, Dhaka.
15. Director, Bangladesh Forest Research Institute, Chattogram.
16. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
17. Private Secretary to the Honourable Adviser, Ministry of Environment, Forest & Climate Change, Dhaka.
18. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with a request to upload the GO on the MoEFCC website).
19. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka (for the kind information of the respected Secretary).
20. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
21. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
22. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.



21.01.2026
(Milton Chandra Roy)
Senior Assistant Secretary

