

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

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Date: 03 July 2025

To: Chief Accounts and Finance Officer(s)
Ministry of Environment, Forest and Climate Change/Ministry of Defense
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the Capacity Building Program on Climate Services for FEWH Sectors in Indonesia, August 2025**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following officials to participate in the "Capacity Building Program on Climate Services for Food, Energy, Water, and Health (FEWH) Sectors to Close the Early Warning Gap in Climate Resilience" jointly organized by the Ministry of State Secretariat (MoSS) and the Indonesian Agency for Meteorology, Climatology and Geophysics (BMKG) in collaboration with the Colombo Plan. The program will be held in a hybrid format with an **online phase from 11 to 15 August 2025**, and an in-person phase in Tangerang, **Banten, Indonesia** from **24 to 30 August 2025**.

Name & Designation	Office	Program Details
Mr. Junayed Kabir Suhag Senior Assistant Secretary	Ministry of Environment, Forest, and Climate Change, Dhaka	Participation in the Capacity Building Program on Climate Services for FEWH Sectors, Indonesia: 11–15 August (online) & 24–30 August 2025 (in-person)
Mr. Mahthir Been Mohammad Assistant Director	Department of Environment, Bogra District Office, Bogra	
Ms. Ronakey Khandaker Assistant Meteorologist	Bangladesh Meteorological Department, Dhaka	


This approval is accorded under the following terms and conditions:

2. Terms and conditions
 - i. The officials will participate in the online phase from Bangladesh between 11–15 August 2025, and travel to Indonesia on or around 23 August 2025, returning after the in-person phase, depending on travel convenience;
 - ii. The entire duration of the program, including travel and transit, will be treated as on duty;
 - iii. They will draw their pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
 - iv. All expenses related to their participation will be borne by the Colombo Plan and the Government of Indonesia. **There will be no financial involvement from the Government of Bangladesh;**
 - v. They will not stay abroad beyond the approved period (except for travel time);
 - vi. They must report back to their respective offices immediately upon return; and
 - vii. A report on the program must be submitted to the Admin-2 Section of the Ministry within seven working days of return.
3. This order is issued with the approval of the competent authority.


03.07.2025
Jesmin Nahar
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Secretary, Ministry of Defense, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. Ambassador of Bangladesh to Indonesia, Embassy of Bangladesh, Jakarta, Indonesia.
5. H.E. Ambassador of Indonesia to Bangladesh, Embassy of the Republic of Indonesia, Dhaka, Bangladesh.
6. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
7. Director General, Department of Immigration and Passports, Dhaka.
8. Director General, Department of Environment, Dhaka.
9. Joint Secretary (Administration/Forest), Ministry of Environment, Forest and Climate Change, Dhaka.
10. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
11. Director, Office of the Director, Bangladesh Meteorological Department, Dhaka.
12. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
13. Mr. Junayed Kabir Suhag, Senior Assistant Secretary, Ministry of Environment, Forest, and Climate Change, Dhaka.
14. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
15. Deputy Director, Regional Passport Office, Bogra.
16. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
17. Mr. Mahthir Been Mohammad, Assistant Director, Department of Environment, Bogra District Office, Bogra.
18. Ms. Ronakey Khandaker, Assistant Meteorologist, Bangladesh Meteorological Department, Dhaka.
19. Accounts Officer, Ministry of Environment, Forest & Climate Change/Ministry of Defense, Dhaka.
20. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


03.07.2025
Jesmin Nahar
Deputy Secretary

