

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.224

Date: 05 May 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the "International Exposure cum Training on Consumer Awareness" in Türkiye**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the international training program titled "International Exposure cum Training on Consumer Awareness" organized by the United Nations Industrial Development Organization (UNIDO) under the project titled "Integrated Approach Towards Sustainable Plastics Use and Marine Litter Prevention in Bangladesh." The program is scheduled to be held in Türkiye from 11 to 14 May 2025.

Name & Designation	Office	Program Details
Dr. Syed Shahjahan Ahmed Deputy Secretary	Ministry of Environment, Forest and Climate Change, Dhaka	Türkiye: 11–14 May 2025 (International Training)

This approval is accorded under the following terms and conditions:

2. Terms and conditions

- i. The official will commence his journey to Türkiye on or around 10 May 2025 and return upon completion of the training on or around 15 May 2025;
- ii. The entire duration of the visit, including travel and transit, shall be considered as on duty;
- iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. All expenses related to his participation will be borne by UNIDO. **There will be no financial involvement from the Government of Bangladesh;**
- v. He will not stay abroad beyond the approved period (except for travel time);
- vi. He must report back to his office immediately upon completion of the program; and
- vii. He is required to submit a report on the program to the Admin-2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.

3. This order is issued with the approval of the competent authority.


05.05.2025
(Jesmin Nahar)
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Türkiye, Embassy of Bangladesh in Ankara, Türkiye.
4. H.E. Ambassador of Türkiye to Bangladesh, Embassy of the Republic of Türkiye in Dhaka, Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
8. Dr. Syed Shahjahan Ahmed, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka **(with a request to submit a report on the acquired experience from the training upon its completion)**
9. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
13. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


05.05.2025
(Jesmin Nahar)
Deputy Secretary