

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Administration-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.000.052.25.0007.24.433

Date: 27 August 2025

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in "The 12<sup>th</sup> Meeting of the IUCN SSC Asian Elephant Specialist Group (AsESG) & Field Visit" to Viet Nam (17–21 September 2025)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the international program "The 12<sup>th</sup> Meeting of the IUCN SSC Asian Elephant Specialist Group (AsESG) & Field Visit," to be held in **Dong Nai Province, Viet Nam from 17 to 21 September 2025**. The program is being organized by the IUCN SSC Asian Elephant Specialist Group (AsESG) in collaboration with the Government of Viet Nam.

Name & Designation	Office	Program Details
<b>Mr. Abdullah Al Mamun</b> Divisional Forest Officer (Passport No. <b>E00 111 751</b> )	Chattogram South Forest Division, Chattogram	Viet Nam: 17–20 September 2025 (12 <sup>th</sup> Meeting of the IUCN SSC Asian Elephant Specialist Group) & 21 September 2025 (Field Visit to Cát Tiên National Park)

This approval is accorded under the following terms and conditions:

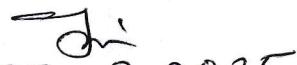
2. Terms and conditions
  - i. The official will commence the journey to Viet Nam on or around 16 September 2025 and return on or around 22 September 2025, depending on travel convenience;
  - ii. The entire duration of the visit, including travel and field site activities, shall be treated as on duty;
  - iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
  - iv. All expenses related to his participation in the event will be borne by the organizer (IUCN AsESG and Government of Viet Nam). **There will be no financial involvement from the Government of Bangladesh;**
  - v. He will not stay abroad beyond the approved period (except for travel time);
  - vi. He must report back to his office immediately upon completion of the meeting; and
  - vii. He is required to submit a report on the event(s) to the Administration-2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.
3. This order is issued with the approval of the competent authority.

  
27.08.2025

Jesmin Nahar  
Deputy Secretary  
Phone: 02-55100257  
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Vietnam, Embassy of Bangladesh in Vietnam.
3. H.E. Ambassador of the Socialist Republic of Vietnam to Bangladesh, Embassy of Vietnam in Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Chief Conservator of Forests, Forest Department, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
10. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
11. Mr. Abdullah Al Mamun, Divisional Forest Officer, Chattogram South Forest Division, Chattogram.
12. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
27-08-2025  
Jesmin Nahar  
Deputy Secretary

