

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest and Climate Change  
Forest-3 Section  
www.moef.gov.bd

No 22.00.0000.068.08.001.21.121.588

Date: 09/12/2025

**Notification**

The undersigned is directed to convey that Mr. Md. Jahidul Kabir (Passport No: E00055748) Deputy Chief Conservator of Forests, Education & Training Wing, Bana Bhaban, Agargaon, Dhaka has been granted ex Bangladesh earned leave on purpose of performing Umrah in the Kingdom of Saudi Arabia (KSA) for 15 (fifteen) days from 22-12-2025 to 05-01-2026 or from the commencement of date of leave. This Leave is granted under the following terms and conditions:

- a) He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- b) All related expenses of the visit will be borne by himself. The expenses will be shown in his income tax return;
- c) His Wife Sharmin Sultana and Son Md. Arham Kabir will accompany him during the travel;
- d) The provision of clause 34 of Appendix VIII of Rule 234 of BSR(Part-1) is applicable for this approval.

02. This order is issued with the approval of the competent authority

By order of the President,

  
Junayed Kabir Suhag  
Deputy Secretary  
Phone: 02-223354418  
Email: [forest3@moef.gov.bd](mailto:forest3@moef.gov.bd)

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Copy for Kind Information and Necessary Action (Not According to Seniority)

- 1) Senior Secretary, Security Service Division, Ministry of Home Affairs, Dhaka.
- 2) Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
- 3) Additional Secretary (Admin), Ministry of Environment, Forest and Climate Change, Dhaka.
- 4) Director General, Immigration and Passport, Dhaka.
- 5) Joint Secretary (Forest), Ministry of Environment, Forest and Climate Change, Dhaka.
- 6) Chief Conservator of Forests (In Charge), Department of Forest, Agargaon, Dhaka.
- 7) Private Secretary to the Adviser, Ministry of Environment, Forest and Climate Change, Dhaka.
- 8) Mr. Md. Jahidul Kabir, Deputy Chief Conservator of Forests, Education & Training Wing, Bana Bhaban, Agargaon, Dhaka.
- 9) Director, Hazrat Shahjalal International Airport, Dhaka.
- 10) Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
- 11) System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka. (With request to upload this letter on the Ministry's website).
- 12) Chief Accounts and Finance Officers, Ministry of Environment, Forest and Climate Change, Segunbagicha, Dhaka.

  
Junayed Kabir Suhag  
Deputy Secretary