

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

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Date: 08 July 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order for Participation in the "Inception Workshop for the SAR Capacity Building for Pandemic Prevention, Preparedness, and Response (PPR) – One Health Approach", Bangkok, Thailand, 15–17 July 2025**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following official to participate in the "Inception Workshop for the SAR Capacity Building for Pandemic Prevention, Preparedness, and Response (PPR) – One Health Approach" scheduled to be held from **15 to 17 July 2025 in Bangkok, Thailand**. The workshop is being organized by the Food and Agriculture Organization (FAO) – Emergency Centre for Transboundary Animal Diseases for Asia and the Pacific (ECTAD-RAP).

Name & Designation	Office	Program Details
Ms. Fatima Tuz Zohora Joint Secretary	Ministry of Environment, Forest, and Climate Change, Dhaka	Participation in the "Inception Workshop for the SAR Capacity Building for Pandemic Prevention, Preparedness, and Response – One Health Approach", Bangkok, Thailand, 15–17 July 2025

This approval is accorded under the following terms and conditions:

2. Terms and conditions
 - i. The official will travel to Bangkok, Thailand on or around 14 July 2025 and return to Bangladesh on or around 18 July 2025, subject to flight availability and travel convenience;
 - ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
 - iii. The official shall draw her pay and allowances in local currency; no part of it shall be drawn in foreign currency;
 - iv. All expenses related to her participation will be borne by the FAO as per their rules and regulations.
There will be no financial involvement from the Government of Bangladesh;
 - v. The official shall not stay abroad beyond the approved period (except for travel time);
 - vi. She must report back to her office immediately upon completion of the event; and
 - vii. She is required to submit a report on the workshop to the Admin-2 Section of the Ministry of Environment, Forest and Climate Change within seven (7) working days of return.
3. This order is issued with the approval of the competent authority.


08.07.2025

Jesmin Nahar

Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
4. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Ms. Fatima Tuz Zohora, Joint Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
8. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
9. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
13. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


08.07.2025
Jesmin Nahar
Deputy Secretary

