

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.488

Date: 05 October 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the Regional Policy Dialogue on Flood Emergency Response in the BIMSTEC Region, Bangkok, Thailand (14–16 October 2025)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the Regional Policy Dialogue on Flood Emergency Response in the BIMSTEC Region, to be held in **Bangkok, Thailand** from **14 to 16 October 2025**:

Sl. No.	Name & Designation	Office
i.	Ms. Rubina Ferdoushy Deputy Secretary (Passport No. E00 055 980)	Ministry of Environment, Forest and Climate Change, Dhaka

This approval is accorded under the following terms and conditions:

2. Terms and conditions

- The official will commence her journey to Thailand on or around 13 October 2025 and return on or around 17 October 2025, subject to travel convenience;
- The entire duration of the visit, including travel and transit, shall be considered as on duty;
- She will draw her pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- All expenses related to her participation in the program will be borne by the Asian Disaster Preparedness Center (ADPC). **There will be no financial involvement from the Government of Bangladesh;**
- She will not stay abroad beyond the approved period (except for travel time);
- She must report back to her office immediately upon completion of the program; and
- She is required to submit a report on the dialogue to the Administration -2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.

3. This order is issued with the approval of the competent authority.



05.10.2025
Milton Chandra Roy

Senior Assistant Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
4. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
8. Ms. Rubina Ferdoushy, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
9. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
13. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


05.10.2025
Milton Chandra Roy
Senior Assistant Secretary

