

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0004.24.264

Date: 18 May 2025

To: Chief Accounts and Finance Officer(s)
Cabinet Division/Ministry of Environment, Forest and
Climate Change Segun Bagicha, Dhaka

Subject: **Government Order for Participation in the “GTI General Assembly, Ministerial Roundtable, and World Environment Day 2025” in Jeju, Republic of Korea**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for **Her Excellency Ms. Syeda Rizwana Hasan**, Honorable Adviser, Ministry of Environment, Forest and Climate Change, and **Mr. Mirza Shawkat Ali**, Director, Department of Environment, to attend the GTI General Assembly, Ministerial Roundtable, and the World Environment Day 2025 Commemoration Ceremony, scheduled to be held from **4 to 5 June 2025** in **Jeju, Republic of Korea**. This approval is granted under the following terms and conditions:

2. Terms and conditions

- i. The delegates may commence their journey to the Republic of Korea on a convenient date near **3 June 2025** and return after the completion of the events;
- ii. The duration of the visit, including travel and transit, will be treated as on duty;
- iii. They will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- iv. All expenses related to their participation in the above-mentioned events will be borne by the Ministry of Environment of the Republic of Korea. **There will be no financial involvement from the Government of Bangladesh**; and
- v. The delegates shall not stay abroad beyond the approved period, except for necessary travel time.
- vi. Mr. Mirza Shawkat Ali is required to submit a report on the events to the Admin-2 Section of the Ministry of Environment, Forest and Climate Change within seven (07) days of his return, and report back to his office immediately upon completion of the program.

3. This order is issued with the approval of the competent authority.


18.05.2025
(Jesmin Nahar)
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary to the Honorable Chief Adviser, Chief Adviser's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. Ambassador of Bangladesh to the Republic of Korea, Embassy of Bangladesh in the Republic of Korea.
5. H.E. Ambassador of the Republic of Korea to Bangladesh, Embassy of the Republic of Korea in Bangladesh.
6. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
7. Director General, Department of Immigration and Passports, Dhaka.
8. Chairman, Bangladesh Forest Industries Development Corporation, Dhaka.
9. Director General, Department of Environment, Dhaka.
10. Managing Director, Bangladesh Climate Change Trust, Dhaka.
11. Chairman, Bangladesh Rubber Board, Chattogram.
12. Director, Bangladesh National Herbarium, Dhaka.
13. Chief Conservator of Forests (cc), Forest Department, Dhaka.
14. Director, Bangladesh Forest Research Institute, Chattogram.
15. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
16. Private Secretary to the Honorable Adviser, Ministry of Environment, Forest & Climate Change, Dhaka (for the kind information of the Honorable Adviser).
17. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
18. Mr. Mirza Shawkat Ali, Director, Department of Environment, Dhaka.
19. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
20. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
21. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
22. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


18.05.2025
(Jesmin Nahar)
Deputy Secretary