

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest and Climate Change  
Environment Section-2.  
[www.moef.gov.bd](http://www.moef.gov.bd)

No. 22.00.0000.073.024.02.24.369

Date: 9 October 2024

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segunbagicha, Dhaka.

**Subject: Government Order to participate in the Sixteenth meeting of the Conference of the Parties to the Convention on Biological Diversity (COP 16) and the concurrent meetings of the Parties to the Cartagena and Nagoya Protocols, to be held from 21 October to 1 November 2024 in Cali, Colombia**

Dear Sir,

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of Ashikur Rahman Shome, APS to Advisor, Ministry of Environment, Forest and Climate Change to participate in the Sixteenth meeting of the Conference of the Parties to the Convention on Biological Diversity (COP 16) and the concurrent meetings of the Parties to the Cartagena and Nagoya Protocols, to be held from 21 October to 1 November 2024 in Cali, Colombia.

2. The following terms and conditions will be applicable for this tour:
  - i. While participating in the sessions and on journey to and from Cali, Colombia, he will be treated as on duty;
  - ii. He will draw his pays and allowances in local currency during the aforesaid period.
  - iii. All expenses of the nominee in connection with this visit will be borne by Bangladesh Climate Change Trust Fund.
  - iv. He will not stay abroad beyond the approved period (excluding travel time)
  - v. He will submit a report on the acquired experiences to this Ministry within 10 working days after his return to Bangladesh.
3. This order is issued with the approval of the competent authority.

Sincerely,

  
Asma Shaheen 09.10.24

Deputy Secretary  
Phone: +8801712674484  
E-mail: env2@moef.gov.bd

No. 22.00.0000.073.024.02.24.369 (13)

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**Copy for kind information and necessary action to (not as per seniority):**

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
3. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
4. Special Assistant to the Honorable Chief Advisor, Chief Advisor's Office, Dhaka.
5. Additional Secretary (all), Ministry of Environment, Forest and Climate Change
6. Director General, Immigration and Passport, Dhaka.
7. Director, Hazrat Shahjalal (Rah.) International Airport, Dhaka
8. PS to Honourable Adviser, Ministry of Environment, Forest and Climate Change, Dhaka
9. PS to Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh
10. Mr. Ashikur Rahman Shome, APS to Advisor, Ministry of Environment, Forest and Climate Change
11. System Analyst, Ministry of Environment Forest and Climate Change
12. Accounts Officer, Ministry of Environment Forest and Climate Change

  
Asma Shaheen 09.10.24  
Deputy Secretary