

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Administration-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.000.052.25.0007.24.374

Date: 31 July 2025

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the Twenty-first Meeting of the Persistent Organic Pollutants Review Committee (POPRC-21), Rome, Italy (29 September–03 October 2025)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the twenty-first meeting of the Persistent Organic Pollutants Review Committee (POPRC-21), to be held at the headquarters of the Food and Agriculture Organization of the United Nations (FAO), Viale delle Terme di Caracalla, 00153 **Rome, Italy** from **29 September to 03 October 2025**. The meeting is being organized under the Stockholm Convention by the United Nations Environment Programme (UNEP).

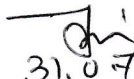
Name & Designation	Office	Program Details
<b>Mr. Syed Ahmmad Kabir</b> Deputy Director (Passport No. <b>E00113517</b> )	Department of Environment Headquarters, Dhaka	Rome, Italy: 29 September–03 October 2025 (POPRC-21 Meeting Participation)

This approval is accorded under the following terms and conditions:

2. Terms and conditions

- i. The official will commence his journey to Italy on or around 28 September 2025 and return on or around 04 October 2025, depending on travel convenience;
- ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
- iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. All expenses related to his participation will be borne by the organizer (UNEP). **There will be no financial involvement from the Government of Bangladesh;**
- v. He will not stay abroad beyond the approved period (except for travel time);
- vi. He must report back to his office immediately upon completion of the program; and
- vii. He is required to submit a report on the meeting to the Admin-2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.

3. This order is issued with the approval of the competent authority.

  
31.07.2025  
Jesmin Nahar  
Deputy Secretary  
Phone: 02-55100257  
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Italy to Bangladesh, Embassy of Italy in Dhaka.
3. H.E. Ambassador of Bangladesh to Italy, Embassy of Bangladesh in Rome.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Environment, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
8. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
9. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
10. Mr. Syed Ahmmad Kabir, Deputy Director (Enforcement), Department of Environment, Headquarters, Dhaka **(with a request to submit a report on the acquired experience from the meeting upon its completion).**
11. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
12. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.



31.07.2025

Jesmin Nahar  
Deputy Secretary

