

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.002.24.591

Date: 15 September 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Ministry of Environment, Forest, and Climate Change, Government of the People's Republic of Bangladesh, for **Mr. Md Shariful Haque**, Assistant Director (Natural Resource Management Wing), Department of Environment, Headquarters, Dhaka, to attend the training course titled "**Coastal and Marine Ecosystem Conservation Management of Global Biodiversity Goals (202311653J001)**" scheduled to be held in Japan from **23 October** to **29 November 2024**. The training is part of the project for Capacity Development for the Implementation of Bangladesh Delta Plan 2100. This approval is granted in accordance with the stipulated terms and conditions.

2. Terms and conditions:

- i. The Officer will start his journey for **Japan** on a convenient date near October 23, 2024;
- ii. The period of this training and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- iv. Japan International Cooperation Agency (JICA) will bear all expenses related to his participation in the aforesaid training course. **There will be no financial involvement from the Government of Bangladesh;**
- v. He will not be allowed to stay abroad more than the approved period (except travel days);
- vi. The Officer shall return to his workplace immediately upon returning from the training course and
- vii. The Officer will have to submit reports on the training course to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the course.

3. This order is issued with the approval of the competent authority.


15.09.2024
(Jesmin Nahar)
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

01. Member (Secretary), General Economics Division, Bangladesh Planning Commission, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador of Bangladesh to Japan, Embassy of Bangladesh in Japan.
04. H.E. Ambassador of Japan to Bangladesh, Embassy of Japan in Bangladesh.
05. Director General, Department of Environment, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale)**.
07. Director General, Department of Immigration and Passports, Dhaka.
08. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
09. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
03. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website)**.

Personal

01. Mr. Md Shariful Haque, Assistant Director (Natural Resource Management Wing), Department of Environment, Headquarters, Dhaka.


15.09.2024
(Jesmin Nahar)
Deputy Secretary

15.09.2024