

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.359

Date: 21 July 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

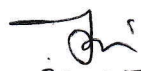
Subject: **Government Order (GO) for Participation in the "12th Executive Committee (EC) Meeting of SAWEN", from 30 July to 01 August 2025 in Colombo, Sri Lanka**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following two officials from the Forest Department to participate in the "12th Executive Committee (EC) Meeting of SAWEN (South Asia Wildlife Enforcement Network)" scheduled to be held in **Colombo, Sri Lanka, from 30 July to 01 August 2025:**

Name & Designation	Office	Program Details
Mr. Mohammed Mizanur Rahman Director & SAWEN Focal Person of Bangladesh	Wildlife Crime Control Unit, Dhaka	Participation in the 12th Executive Committee (EC) Meeting of SAWEN, Colombo, Sri Lanka, 30 July – 01 August 2025
Mr. Abdullah As Sadique Wildlife Inspector & SAWEN Secondary Focal Person and Bangladesh		

This approval is accorded under the following terms and conditions:


2. Terms and conditions
 - i. The officials will commence their travel to Sri Lanka on or around 29 July 2025 and return on or around 2 August 2025, subject to travel convenience;
 - ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
 - iii. They will draw their pay and allowances in local currency; no part of it shall be drawn in foreign currency;
 - iv. All expenses related to their participation in the meeting will be borne by the organizer(s), i.e. SAWEN Secretariat in cooperation with the Department of Wildlife Conservation (DWC), Sri Lanka, and the Environmental Foundation (Guarantee) Limited (EFL), Sri Lanka. **There will be no financial involvement from the Government of Bangladesh;**
 - v. They will not extend their stay abroad beyond the approved period (except for unavoidable travel exigencies);
 - vi. Upon return, they must report to their respective offices immediately; and
 - vii. Each official must submit a report on the event to the Admin-2 Section of this Ministry within seven (07) days of return.
3. This order is issued with the approval of the competent authority.


21.07.2025
Jesmin Nahar

Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. High Commissioner of Bangladesh to Sri Lanka, Bangladesh High Commission, Colombo.
3. H.E. High Commissioner of Sri Lanka to Bangladesh, Sri Lankan High Commission, Dhaka.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
7. Chief Conservator of Forests (cc), Forest Department, Dhaka.
8. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
9. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
10. Mr. Mohammed Mizanur Rahman, Director, Wildlife Crime Control Unit, Forest Department, Agargaon, Dhaka.
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
13. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
15. Mr. Abdullah As Sadique, Wildlife Inspector, Wildlife Crime Control Unit, Forest Department, Agargaon, Dhaka.


21.07.2025
Jesmin Nahar
Deputy Secretary

