

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.532

Date: 05 November 2025

Government Order

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following officials to participate in *"The 20th Meeting of the Conference of the Parties to CITES (CoP20)"*, scheduled to be held from **23 November to 05 December 2025** in **Samarkand, Uzbekistan**, jointly organized by the **CITES Secretariat** and the **Government of Uzbekistan**.

Sl. No.	Name	Role/Designation & Office
1	Mr. Md. Amir Hosain Chowdhury (Passport No. F00010640)	Chief Conservator of Forests (cc) & CITES Management Authority of Bangladesh, Bana Bhaban, Agargaon, Dhaka
2	Mr. Md. Sanaullah Patwary (Passport No. E00121502)	Conservator of Forests, Wildlife & Nature Conservation Circle, Dhaka, and Other CITES Management Authority of Bangladesh, Bana Bhaban, Agargaon, Dhaka

2. This approval is accorded under the following terms and conditions:

- The officials will commence their journey to Uzbekistan on or around **22 November 2025** and return on or around **06 December 2025**, subject to travel convenience;
- The entire duration of the visit, including travel and transit, shall be treated as on duty;
- They will draw their pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- All expenses related to their participation in the event(s) will be borne by the the **CITES Secretariat. There will be no financial involvement from the Government of Bangladesh;**
- The officials will not stay abroad beyond the approved period (except for unavoidable travel time);
- They must report back to their respective offices immediately upon completion of the meeting; and
- They are required to submit a brief report on the meeting to the **Administration-2 Section**, Ministry of Environment, Forest and Climate Change within seven (07) days of their return.

3. This order is issued with the approval of the competent authority.


05.11.2025
Milton Chandra Roy
Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Principal Secretary to the Honourable Chief Adviser, Chief Adviser's Office, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to the Republic of Uzbekistan (concurrently accredited through the Embassy of Bangladesh in Russia), Moscow.
4. H.E. Ambassador of the Republic of Uzbekistan to Bangladesh (concurrently accredited from New Delhi).
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. **Mr. Md. Amir Hosain Chowdhury**, Chief Conservator of Forests (cc) & CITES Management Authority of Bangladesh, Bana Bhaban, Agargaon, Dhaka.
8. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. **Mr. Md. Sanaullah Patwary**, Conservator of Forests, Wildlife & Nature Conservation Circle, Dhaka, and Other CITES Management Authority of Bangladesh, Bana Bhaban, Agargaon, Dhaka.
11. Private Secretary to the Honourable Adviser, Ministry of Environment, Forest & Climate Change, Dhaka.
12. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
13. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Accounts Officer.....
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


05.11.2025
Milton Chandra Roy
Senior Assistant Secretary

