

Government of the People's Republic of Bangladesh
 Ministry of Environment, Forest and Climate Change
 Climate Change: 5 Section
www.moef.gov.bd

No. 22.00.0000.087.25.001.24-158

Dated: 07.09.2025

To: Chief Accounts and Finance Officer
 Ministry of Environment, Forest and Climate Change
 Segun Bagicha, Dhaka, Bangladesh.

Sub: Government Order of Bangladesh Delegation for participation in the "Capacity Building Training Program of South-South Cooperation on Climate Change" to be held from 09 to 23 September, 2025 in Beijing, China.

The undersigned is directed to convey the Approval of the Government of the People's Republic of Bangladesh in favour of the following persons for participating in the "Capacity Building Training Program of South-South Cooperation on Climate Change" to be held from 09 to 23 September, 2025 in Beijing, China. Duration of stay has been mentioned beside their names:

Sl.No	Name, designation and Passport No	Position & duration
1.	Mohammad Razib Siddique Deputy Secretary Ministry of Environment, Forest and Climate Change (Passport No. E00120196)	Member 09 to 23 September, 2025
2.	Sheikh Murad Hossain Deputy Secretary Ministry of Environment, Forest and Climate Change (Passport No. E00011291)	Member 09 to 23 September, 2025

2. The terms and conditions of this order are as follows:

- i. The Officers will start their Journey for Beijing, China on a convenient date near 08 September 2025;
- ii. The Period of these Training and the time spent for travel and transit will be treated as on duty;
- iii. National Center for Climate Change Strategy and International Cooperation (NCSC) will bear all expenses related to the participation of the officials in this training. There will be no financial involvement of Bangladesh Government;
- iv. They will not stay abroad beyond the approved period (excluding travel time);
- v. They must return to their respective workplaces and report to their authorities immediately after completing the training;
- vi. They will submit a report on the acquired experiences to this Ministry.

3. This order is issued with the approval of the competent authority.


 (Roslina Parven)
 Senior Assistant Secretary
 Phone # 880-2-55100373
 Email: climatechange3@moef.gov.bd

No. 22.00.0000.087.25.001.24-158/1(16)

Dated: 07.09.2025

Copy for information and necessary action to (Not as per seniority) :

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
3. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in China.

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4. H.E. Ambassador, Embassy of the People's Republic of China in Dhaka
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Immigration and Passport, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Segunbagicha, Dhaka.
8. Private Secretary to Honorable Advisor, Ministry of Environment, Forest and Climate Change.
9. Mr. Mohammad Razib Siddique, Deputy Secretary (Climate Change-2), Ministry of Environment, Forest and Climate Change.
10. Mr. Sheikh Murad Hossain, Deputy Secretary (Law-2), Ministry of Environment, Forest and Climate Change
11. System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka **(with request to publish in the website)**.
12. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
13. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka
15. Accounts Officer, Ministry of Environment, Forest and Climate Change, Dhaka.
16. Office Copy.



6/9/2025
(Roslina Parven)
Senior Assistant Secretary