

(Replaced by the Same Memo No. and Date)
 Government of the People's Republic of Bangladesh
 Ministry of Environment, Forest & Climate Change
 Administration-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.468

Date: 15 September 2025

To: Chief Accounts and Finance Officer(s)
 Ministry of Environment, Forest and Climate Change/Planning Division, and Statistics and Information
 Management Department
 Segun Bagicha, Dhaka

Subject: Government Order (GO) for Participation in the International Training Workshop on "Capacity Building on Harmful Chemicals Management in Bangladesh, with a focus on pesticides, chemical fertilizers, and related substances", Netherlands (27 to 31 October 2025)

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following officials to participate in the international training workshop titled "Capacity Building on Harmful Chemicals Management in Bangladesh, with a focus on pesticides, chemical fertilizers, and related substances", to be held in the Netherlands from 27 to 31 October 2025 (tentative).

Sl. No.	Name & Designation	Office	Passport No.
i.	Mr. Anjan Kumer Dev Roy, Additional Chief (Additional Secretary)	Agriculture, Water Resources and Rural Institutions Division, Planning Commission	E00 136 364
ii.	Ms. Lubna Yasmine, Joint Secretary	Ministry of Environment, Forest & Climate Change	E00 144 172
iii.	Mr. Abu Nayeem Mohammed Maruf Khan, PS to the Honorable Adviser (Deputy Secretary)		E00 153 441
iv.	Mr. Farid Ahmed, Director & Project Director		E00 148 121
v.	Mr. Syed Ahmmad Kabir, Deputy Director & Working Group Member	Pesticide Risk Reduction Project, Department of Environment	E00113517
vi.	Mr. Nazim Hossain Sheikh, Deputy Director & Working Group Member		E00 183 362
vii.	Mr. Syful Islam, Assistant Director	Department of Environment, Headquarters	E00 050 747

This approval is accorded under the following terms and conditions:

2. Terms and conditions
 - i. The officials may commence their journey to the Netherlands on or around 26 October 2025 and return on or around 01 November 2025, depending on travel convenience;
 - ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
 - iii. They will draw their pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
 - iv. All expenses related to their participation in the training workshop will be borne by the organizer(s) [GEF-funded Project through FAO Bangladesh]. **There will be no financial involvement from the Government of Bangladesh;**
 - v. They will not stay abroad beyond the approved period (except for travel time);
 - vi. They must report back to their respective offices immediately upon completion of the program; and
 - vii. They are required to submit a report on the training workshop to the Administration-2 Section of the Ministry of Environment, Forest and Climate Change within seven days of their return.
3. This order is issued with the approval of the competent authority.


 17.09.2025
 Milton Chandra Roy
 Senior Assistant Secretary
 Phone: 02-55100257
 Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary to the Honorable Chief Adviser, Chief Adviser's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
4. Member (Secretary), Agriculture, Water Resources and Rural Institutions Division, Planning Commission, Dhaka.
5. H.E. Ambassador of Bangladesh to the Netherlands, Embassy of Bangladesh, the Hague, Netherlands.
6. H.E. Ambassador of the Netherlands to Bangladesh, Embassy of the Netherlands, Dhaka, Bangladesh.
7. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
8. Dr. Anjan Kumar Dev Roy, Additional Chief (Additional Secretary), Agriculture, Water Resources and Rural Institutions Division, Planning Commission, Dhaka.
9. Director General, Department of Environment, Dhaka.
10. Director General, Department of Immigration and Passports, Dhaka.
11. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with a request to issue Note Verbale).
12. Mr. Jiaoqun Shi, FAO Representative in Bangladesh.
13. Ms. Lubna Yasmine, Joint Secretary, Ministry of Environment, Forest & Climate Change, Dhaka
14. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
15. Mr. Abu Nayem Mohammed Maruf Khan, Private Secretary to the Honorable Advisor (Deputy Secretary), Ministry of Environment, Forest & Climate Change, Dhaka.
16. Mr. Farid Ahmed, Director & Project Director, Pesticide Risk Reduction Project, Department of Environment, Dhaka.
17. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with a request to upload the GO on the MoEFCC website).
18. Mr. Syed Ahmmad Kabir, Deputy Director & Working Group Member, Department of Environment, Dhaka.
19. Mr. Nazim Hossain Sheikh, Deputy Director & Working Group Member, Department of Environment, Dhaka.
20. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
21. Mr. Syful Islam, Assistant Director, Department of Environment, Headquarters, Dhaka.
22. Accounts Officer,.....
23. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


17.09.2025

Milton Chandra Roy
Senior Assistant Secretary

