

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.052.25.007.24.676

Date: 10 November 2024

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the "2nd Project Steering Committee (PSC) Meeting" in Bangkok, Thailand, 16-18 December 2024**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for **Dr. Md. Saifur Rahman, Deputy Secretary**, Ministry of Environment, Forest and Climate Change, Dhaka, who serves as a member of the Regional Project Steering Committee (PSC). Dr. Saifur Rahman will attend the "2nd Project Steering Committee (PSC) Meeting" scheduled to take place in **Bangkok, Thailand**, from **16 to 18 December 2024**. This approval is in accordance with the terms and conditions outlined in paragraph 2.

2. Terms and conditions:

- i. The Officer will start his journey for **Thailand** on a convenient date near 16 December 2024;
- ii. The period of these meetings, along with the time spent for travel and transit, will be treated as on duty;
- iii. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- iv. The BOBLME II Implementing Phase Project will bear all expenses of the aforesaid meetings. **there will be no financial involvement of Bangladesh Government;**
- v. He will not be allowed to stay abroad more than the approved period (except travel time);
- vi. He shall return to his workplace immediately after returning from the meetings and
- vii. He will have to submit reports on the meetings to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the event.

3. This order is issued with the approval of the competent authority.

  
10.11.2024  
(Jesmin Nahar)

Deputy Secretary  
Phone: 02-55100257  
Email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for kind information and necessary action (Not in order of seniority):

**External**

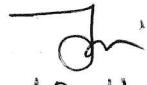
01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
04. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
05. Director General, Department of Immigration and Passports, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue a Note Verbale).**
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website).**

**Personal**

01. Dr. Md. Saifur Rahman, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.

  
10.11.2024  
(Jesmin Nahar)  
Deputy Secretary