

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.239

Date: 12 May 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order for Participation in the "Sagarmatha Sambaad (Sagarmatha Dialogue)" to be held in Kathmandu, Nepal from 16–18 May 2025**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the **Sagarmatha Sambaad (Sagarmatha Dialogue)** to be held in **Kathmandu, Nepal from 16 to 18 May 2025**. The event is being organized by the Government of Nepal, with support from the International Centre for Integrated Mountain Development (ICIMOD):

| Name & Designation | Office | Program Details |
|--------------------------------|----------------------------------|---|
| Mr. Md Ziaul Haque Director | Department of Environment, Dhaka | Nepal: 16–18 May 2025 (International Dialogue Participation) |

This approval is accorded under the following terms and conditions:

2. Terms and conditions
 - i. The official will commence his journey to Nepal on or around 15 May 2025 and return upon completion of the program on or around 19 May 2025;
 - ii. The entire duration of the visit, including travel and transit, shall be considered as on duty;
 - iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
 - iv. All expenses related to his participation, including airfare (economy class), accommodation, meals, visa fee, and local transportation will be borne by **ICIMOD**, as per their policy. **There will be no financial involvement from the Government of Bangladesh**;
 - v. He will not stay abroad beyond the approved period (except for travel time);
 - vi. He must report back to his office immediately upon completion of the program; and
 - vii. He is required to submit a report on the dialogue to the Admin-2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.
3. This order is issued with the approval of the competent authority.


12.05.2025
(Jesmin Nahar)
Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Kathmandu.
3. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Dhaka.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Director General, Department of Environment, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
8. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
9. Mr. Md. Ziaul Haque, Director, Department of Environment, Dhaka **(with a request to submit a report on the acquired experience from the dialogue upon its completion).**
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
13. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


12.05.2025
(Jesmin Nahar)
Deputy Secretary