

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Administration-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.000.052.25.0007.24.493

Date: 08 October 2025

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the Launch of *The Global Forest Resources Assessment 2025 (FRA 2025)*, Bali, Indonesia (21–23 October 2025)**

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following official to participate in the Launch of the Global Forest Resources Assessment 2025 (FRA 2025), jointly organized by the Food and Agriculture Organization of the United Nations (FAO) and the Government of Indonesia, to be held in Bali, Indonesia from 21 to 23 October 2025.

Sl. No.	Name & Designation	Office
i.	<b>Dr. Mariam Akhter</b> Deputy Conservator of Forests & Focal Person of FRA, Bangladesh (Passport No. E00139279)	RIMS Unit, Forest Department, Bana Bhaban, Agargaon, Dhaka

This approval is accorded under the following terms and conditions:

2. Terms and conditions

- i. The official will commence her journey to Indonesia on or around 20 October 2025 and return on or around 24 October 2025, subject to travel convenience;
- ii. The entire duration of the visit, including travel and transit, shall be considered as on duty;
- iii. She will draw her pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. All expenses related to her participation in the program will be borne by the Food and Agriculture Organization (FAO). **There will be no financial involvement from the Government of Bangladesh;**
- v. She will not stay abroad beyond the approved period (except for travel time);
- vi. She must report back to her office immediately upon completion of the program; and
- vii. She is required to submit a report on the event(s) to the Administration -2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.

3. This order is issued with the approval of the competent authority.

  
08.10.2025  
Milton Chandra Roy  
Senior Assistant Secretary  
Phone: 02-55100257  
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Indonesia, Embassy of Bangladesh, Jakarta, Indonesia.
3. H.E. Ambassador of Indonesia to Bangladesh, Embassy of the Republic of Indonesia, Dhaka, Bangladesh.
4. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Chief Conservator of Forests, Forest Department, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale).**
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website).**
11. Dr. Mariam Akhter, Deputy Conservator of Forests & Focal Person of FRA, Bangladesh, RIMS Unit, Forest Department, Bana Bhaban, Agargaon, Dhaka
12. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Accounts Officer.....
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
08.10.2025  
Milton Chandra Roy  
Senior Assistant Secretary

