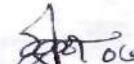


People's Republic of Bangladesh
Ministry of Environment, Forest and climate Change
Admin-3 Branch
Annual Procurement Plan for FY 2025-2026

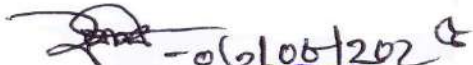
Pac kage No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
01.	Entertainment	NOS	As per requirement	DPM	Subject to the authority delegated in the Delegation of Financial Power of this Ministry	GOB	20.50	--	--	--	--	--	--	--	--	--	--
02.	Seminar/ Conférence	NOS	As per requirement	DPM	DO	GOB	45:00	--	--	--	--	--	--	--	--	--	--
03.	Internet/ Fax/Talex	NOS	As per requirement	DPM	DO	GOB	07.80	--	--	--	--	--	--	--	--	--	--
04.	Postage	NOS	As per requirement	DPM	DO	GOB	01.00	--	--	--	--	--	--	--	--	--	--
05.	Telephone/Mobile Phone Service	NOS	As per requirement	DPM	DO	GOB	08.50	--	--	--	--	--	--	--	--	--	--
06.	Advertisement	NOS	As per requirement	DPM	DO	GOB	09.50	--	--	--	--	--	--	--	--	--	--
07.	Books and Journals	NOS	As per requirement	RFQ/ DPM	DO	GOB	07.50	Planned Dates for RFQ	--	01 Dec’ 2025	10 Dec’ 2025	10 Dec’ 2025	14 Dec’ 2025	18 Dec’ 2025	--	--	1 Year
								Planned Days for RFQ	--	--	10 Days	00 Days	05 Days	05 Days	--	20 Days	
08.	Publication	NOS	As per requirement	RFQ/ DPM	DO	GOB	08.00	Planned Dates for RFQ	--	01 Jan’ 2026	08 Jan’ 2026	09 Jan’ 2026	11 Jan’ 2026	15 Jan’ 2026	--	--	1 Year
								Planned Days for RFQ	--	--	07 Days	01 Days	02 Days	04 Days	--	14 Days	
09.	Transport Fuel (Petrol/Octane/CNG)	LTR/CFT	As per requirement	DPM	DO	GOB	30.00	--	--	--	--	--	--	--	--	--	--
10.	Computer Equipment (Toner and Other Computer Equipment)	NOS	List-I Enclosed	OTM/RFQ/ DPM/Frame work	DO	GOB	30.00	Planned Dates for OTM	--	20 Aug’ 2025	02 Sep’ 2025	08 Sep’ 2025	15 Sep’ 2025	22 Sep’ 2025	19 Oct’ 2025	--	1 Year
								Planned Days for OTM	--	--	14 Days	07 Days	08 Days	08 Days	28 Days	65 Days	

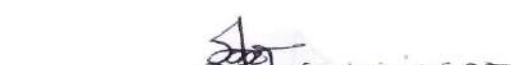

মোঃ শওকত আলম
সহ-মন্ত্রী
পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার


০৬/০৮/২০২৫
মুনিরা সুলতানা
মুখ্যসচিব
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Annual Procurement Plan for FY 2025-2026

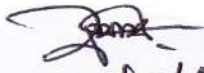
Pac kage No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
11.	Printing & Binding	NOS	As per requirement	RFQ/DPM	Subject to the authority delegated in the Delegation of Financial Power of this Ministry	GOB	08.00	Planned Dates for RFQ	--	01 Feb' 2026	10 Feb' 2026	10 Feb' 2026	15 Feb' 2026	18 Dec' 2026	--	--	1 Year
								Planned Days for RFQ	--	--	10 Days	00 Days	06 Days	04 Days	--	20 Days	
12.	Stamps & Seal	NOS	As per requirement	DPM	DO	GOB	01:00	--	--	--	--	--	--	--	--	--	--
13.	Others Stationary	NOS	List-II Enclosed	OTM/RFQ/ DPM/Frame work	DO	GOB	35.50	Planned Dates for RFQ	--	01 Mar' 2026	08 Mar' 2026	09 Mar' 2026	11 Mar' 2026	15 Mar' 2026	--	--	1 Year
								Planned Days for RFQ	--	--	07 Days	01 Days	02 Days	04 Days	--	14 Days	
14.	Liveries	NOS	As per requirement	RFQ/DPM/ Framework	DO	GOB	06.00	Planned Dates for RFQ	--	01 Apr' 2026	09 Apr' 2026	09 Apr' 2026	14 Apr' 2026	19 Apr' 2026	--	--	1 Year
								Planned Days for RFQ	--	--	09 Days	00 Days	06 Days	06 Days	--	21 Days	
15.	Maintenance of Vehicle	NOS	As per requirement	RFQ/DPM	DO	GOB	11.00	Planned Dates for RFQ	--	02 May' 2026	10 May' 2026	10 May' 2026	14 May' 2026	18 May' 2026	--	--	1 Year
								Planned Days for RFQ	--	--	09 Days	00 Days	05 Days	05 Days	--	19 Days	
16.	Furniture Repair/Maintenance	NOS	As per requirement	RFQ/DPM	DO	GOB	03.50	Planned Dates for RFQ	--	01 Dec' 2023	10 Dec' 2025	10 Dec' 2025	14 Dec' 2025	18 Dec' 2025	--	--	1 Year
								Planned Dates for RFQ	--	--	10 Days	00 Days	05 Days	05 Days	--	20 Days	
17.	Computer Repair/Maintenance	NOS	As per requirement	RFQ/DPM	DO	GOB	04.00	Planned Dates for RFQ	--	01 Jan' 2026	08 Jan' 2026	09 Jan' 2026	11 Jan' 2026	15 Jan' 2026	--	--	1 Year
								Planned Days for RFQ	--	--	07 Days	01 Days	02 Days	04 Days	--	14 Days	


-06/06/2025
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Annual Procurement Plan for FY 2025-2026

Pac kage No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
18.	Others Equipment & Instruments Repair/Maintenance	NOS	As per requirement	OTM/RFQ/ DPM	Subject to the authority delegated in the Delegation of Financial Power of this Ministry	GOB	05.00	Planned Dates for RFQ	--	01 Jan' 2026	08 Jan' 2026	09 Jan' 2026	11 Jan' 2026	15 Jan' 2026	--	--	1 Year
								Planned Days for RFQ	--	--	07 Days	01 Days	02 Days	04 Days	--	14 Days	
19.	Information and Communication Technology Equipment	NOS	As per requirement	OTM/RFQ	DO	GOB	29.30	Planned Dates for OTM	--	20 Aug' 2025	02 Sep' 2025	08 Sep' 2025	15 Sep' 2025	22 Sep' 2025	19 Oct' 2025	--	1 Year
								Planned Days for OTM	--	--	14 Days	07 Days	08 Days	08 Days	28 Days	65 Days	
20.	Computer's accessories (Desktop, Laptop, Printer, Scanner, Monitor and Related Supporting Materials/Installation/ Supply)	NOS	List-III Enclosed	OTM/RFQ/ DPM/Frame work	DO	GOB	45.00	Planned Dates for OTM	--	01 Oct 2025	15 Oct. 2025	22 Oct 2025	29 Oct. 2025	05 Nov. 2025	30 Nov. 2025	--	1 Year
								Planned Days for OTM	--	--	14 Days	07 Days	07 Days	07 Days	25 Days	60 Days	
21.	Telecommunication Equipment	NOS	List-IV Enclosed	RFQ/DPM/ Framework	DO	GOB	08.00	Planned Dates for RFQ	--	01 Feb' 2026	10 Feb' 2026	10 Feb' 2026	15 Feb' 2026	18 Dec' 2026	--	--	1 Year
								Planned Days for RFQ	--	--	10 Days	00 Days	06 Days	04 Days	--	20 Days	
22.	Office Equipment	NOS	List-V Enclosed	OTM/RFQ/ DPM	DO	GOB	08.00	Planned Dates for RFQ	--	01 Mar' 2026	08 Mar' 2026	09 Mar' 2026	11 Mar' 2026	15 Mar' 2026	--	--	1 Year
								Planned Days for RFQ	--	--	07 Days	01 Days	02 Days	04 Days	--	14 Days	
23.	Furniture	NOS	List-VI Enclosed	OTM/RFQ/ DPM	DO	GOB	30.00	Planned Dates for OTM	--	20 Nov' 2023	02 Dec' 2025	08 Dec' 2025	15 Dec' 2025	22 Dec' 2025	18 Dec' 2025	--	1 Year
								Planned Days for OTM	--	--	14 Days	07 Days	08 Days	08 Days	27 Days	64 Days	


06/06/2025
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06/06/2025
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সুপারভাইজার
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Annual Procurement Plan for FY 2025-2026

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24.	Oher Tools and Equipment	NOS	List-VII Enclosed	RFQ/DPM/	Subject to the authority delegated in the Delegation of Financial Power of this Ministry	GOB	15.00	Planned Dates for RFQ	--	01 Apr' 2026	09 Apr' 2026	09 Apr' 2026	14 Apr' 2026	19 Apr' 2026	--	--	1 Year
								Planned Days for RFQ	--	--	09 Days	00 Days	06 Days	06 Days	--	21 Days	
25	Computer Software	NOS	As per requirement	DPM	DO	GOB	10.00	--	--	--	--	--	--	--	--	--	--
26.	Vehicle	NOS	As per requirement	DPM	DO	GOB	52.00	--	--	--	--	--	--	--	--	--	--


06/06/2028
Md. Sawkatul Ambia
Assistant Secretary
Ministry of Environment, Forest and Climate Change


06/06/2028
Munira Sultana
joint Secretary (Admin)
Ministry of Environment, Forest and Climate Change