

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Admin-2 Section
www.moef.gov.bd

No. 22.00.0000.052.25.002.24.597

Date: 18 September 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, for the following officials to participate in the Joint Network Meeting of South Asia (SA) and West Asia (WA) National Ozone Officers and the Customs Border Dialogues, scheduled to be held from 24-27 September 2024 in Chennai, India. This approval is accorded in line with the outlined terms and conditions.

Sl. No.	Name & Designation	Organization
i.	Mr. Md. Ziaul Haque Director (AirQuality Management)	Department of Environment, Dhaka
ii.	Mr. Md. Mahiuddin Manik Deputy Director (Coordination)	Department of Environment, Headquarters, Dhaka

2. Terms and conditions:

- i. The Officers will start their journey to **India** on a convenient date near **September 24, 2024**;
- ii. The period of this meeting and the time spent on travel and transit will be treated as **on duty**;
- iii. They will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- iv. United Nations Environment Programme (UNEP) will bear all expenses related to their participation in the aforesaid meeting. **There will be no financial involvement from the Government of Bangladesh**;
- v. They will not be allowed to stay abroad more than the approved period (except travel days);
- vi. The Officers shall return to their respective workplaces immediately upon returning from the meeting and
- vii. The Officers will have to submit reports on the forum to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the event.

3. This order is issued with the approval of the competent authority.


18.09.2024
(Jesmin Nahar)

Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

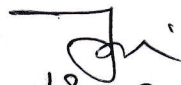
01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. High Commissioner of Bangladesh to India, High Commission of Bangladesh in India.
03. H.E. High Commissioner of India to Bangladesh, High Commission of India in Bangladesh.
04. Director General, Department of Environment, Dhaka.
05. Director General, Department of Immigration and Passports, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue a Note Verbale**).
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Mr. Md. Ziaul Haque, Director (AirQuality Management), Department of Environment, Dhaka.
02. Mr. Md. Mahiuddin Manik, Deputy Director (Coordination), Department of Environment, Headquarters, Dhaka.


18.09.2024
(Jesmin Nahar)
Deputy Secretary