

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Environment Section-1
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No: 22.00.0000.072.99.004.25.401

Date: 23 November 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka, Bangladesh

Sub.: Government Order for participation in the Twenty-Third Session of the Committee for the Review of the Implementation of the Convention (CRIC23) to the United Nations Convention to Combat Desertification (UNCCD) to be held during 01 to 05 December, 2025 in Panama City, Panama.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the twenty-third session of the Committee for the Review of the Implementation of the Convention (CRIC23) to the United Nations Convention to Combat Desertification (UNCCD) to be held during 01 to 05 December, 2025 in Panama City, Panama. The duration of stay and funding scenario of the following officials are mentioned beside their names as follows:

SI No	Name and Designation	Duration	Funding Body
1.	Ms. Rubina Ferdoushy Deputy Secretary Ministry of Environment, Forest & Climate Change	01 to 05 December, 2025	UNCCD
2.	Ms. Farhana Mustari Deputy Director Department of Environment	01 to 05 December, 2025	European Union

02. The terms and conditions of this order are as follows:
 - i. They will start their journey to Panama on a convenient date near 01 December 2025.
 - ii. The period of this programme, along with the time spent for travel and transit, will be treated as on duty.
 - iii. They will draw their pay and allowances in local currency during the aforesaid period. No part of it shall be drawn in foreign currency.
 - iv. The relevant expenses in connections with this visit will be borne by the sponsoring funding body (shown beside her name). **There will be no financial involvement from the Government of Bangladesh.**
 - v. They will not stay abroad beyond the approved period (excluding travel time).
03. This order is issued with the approval of the competent authority.

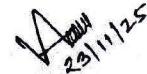
Sincerely

Abdullah-Al-Mamun
23/11/25
(Abdullah-Al-Mamun)
Deputy Secretary
: +88-02-55100065
E-mail: env1@moefcc.gov.bd

Copy for information and necessary action to (Not in order of seniority) :

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Chief Advisor's Office, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Environment, Agargaon, Dhaka.

7. Director General, Department of Immigration and Passport, Dhaka.
8. Private Secretary to Hon'ble Advisor, Ministry of Environment, Forest and Climate Change, Dhaka.
9. Ms. Rubina Ferdoushy, Deputy Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
10. Chief Account's and Finance officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
11. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
12. System Analyst, Ministry of Environment, Forest and Climate Change, Dhaka (with request to upload in the website).
13. Ms. Farhana Mustari, Deputy Director, Department of Environment, Agargaon, Dhaka.
14. Accounts officer, Ministry of Environment, Forest and Climate Change, Dhaka.
15. Protocol Officer, Ministry of Environment, Forest and Climate Change, Dhaka.



23/11/25

(Abdullah-Al-Mamun)
Deputy Secretary