

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
www.moef.gov.bd

Record No. 22.00.0000.000.052.25.0001.25.489

Date: 05 October 2025

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the "IUCN World Conservation Congress)" in Abu Dhabi, United Arab Emirates, from 09 to 15 October 2025**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for **Dr. Farhina Ahmed (Passport No. D00010906), Secretary**, Ministry of Environment, Forest and Climate Change, to attend the "*IUCN World Conservation Congress*" scheduled to be held in Abu Dhabi, United Arab Emirates, from 09 to 15 October 2025. This approval is granted under the following terms and conditions:

2. Terms and conditions


- i. The official may commence her journey on or around 08 October 2025 and return on or around 16 October 2025, depending on travel convenience;
- ii. The entire duration of the visit to the UAE, including travel and transit, shall be treated as official duty;
- iii. She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- iv. IUCN will bear her round-trip economy-class airfare, accommodation, and daily subsistence allowance for participation in the Congress. Any additional expenses, if applicable, shall be met from the travel expenses budget of the Ministry of Environment, Forest and Climate Change (Budget Code: 42-1450101-124496-3244101) as per entitlement; and
- v. She will not stay abroad beyond the approved period, except for necessary travel time.

3. This order is issued with the approval of the competent authority.


05.10.2025
Milton Chandra Roy
Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary to the Honorable Chief Adviser, Chief Adviser's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. Ambassador of Bangladesh to the United Arab Emirates, Embassy of Bangladesh, Abu Dhabi, UAE.
5. H.E. Ambassador of the United Arab Emirates to Bangladesh, Embassy of the UAE, Dhaka, Bangladesh.
6. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
7. Chairman, Bangladesh Forest Industries Development Corporation, Dhaka.
8. Director General, Department of Environment, Dhaka.
9. Managing Director, Bangladesh Climate Change Trust, Dhaka.
10. Chairman, Bangladesh Rubber Board, Chattogram.
11. Director, Bangladesh National Herbarium, Dhaka.
12. Chief Conservator of Forests, Forest Department, Dhaka.
13. Director, Bangladesh Forest Research Institute, Chattogram.
14. Director General, Department of Immigration and Passports, Dhaka.
15. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with a request to issue Note Verbale)**.
16. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
17. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with a request to upload the GO on the MoEFCC website)**.
18. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka (for the kind information of the respected Secretary).
19. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
20. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
21. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


05.10.2025
Milton Chandra Roy
Senior Assistant Secretary

