

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.052.25.007.24.697

Date: 26 November 2024

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

Subject: **Government Order (GO) for Participation in the "3rd Meeting of the BIMSTEC Joint Working Group on Environment and Climate Change (JWG-ECC)", Bhutan, 28–29 November 2024**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh, for the following officials to participate in the **"3rd Meeting of the BIMSTEC Joint Working Group on Environment and Climate Change (JWG-ECC),"** scheduled to be held in **Bhutan** from **28 to 29 November 2024**:

Sl. No.	Name & Designation	Organization
i.	<b>Mr. A S M Humayun Kabir</b> Additional Secretary	Ministry of Environment, Forest and Climate Change
ii.	<b>Mr. A. K. M. Showkat Alam Mozumder</b> Joint Secretary	

2. Terms and conditions:
  - i. The Officers will start their journey for **Bhutan** on a convenient date near 28 November 2024;
  - ii. The duration of this meeting, including the time spent on travel and **transit through Kolkata, India**, will be considered as on duty;
  - iii. They will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency;
  - iv. BIMSTEC Secretariat will bear all expenses of the aforesaid meeting. **There will be no financial involvement from the Government of Bangladesh;**
  - v. They will not be allowed to stay abroad more than the approved period (except travel time);
  - vi. They shall return to their workplace immediately after returning from the meeting and
  - vii. They will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the event.
3. This order is issued with the approval of the competent authority.

  
26.11.2024  
(Jesmin Nahar)  
Deputy Secretary  
Phone: 02-55100257  
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

**External**

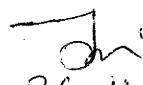
01. Principal Secretary to the Chief Advisor, Chief Advisor's Office, Dhaka.
02. Senior Secretary, Ministry of Public Administration, Dhaka.
03. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
04. H.E. Ambassador of Bangladesh to Bhutan, Embassy of Bangladesh in Thimphu, Bhutan.
05. H.E. Ambassador of Bhutan to Bangladesh, Royal Bhutanese Embassy in Dhaka, Bangladesh.
06. Deputy High Commissioner, Deputy High Commission for the People's Republic of Bangladesh in Kolkata, India.
07. Director General, Department of Immigration and Passports, Dhaka.
08. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with a request to issue a Note Verbale**).
09. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

**Personal**

01. Mr. A S M Humayun Kabir, Additional Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
02. Mr. A. K. M. Showkat Alam Mozumder, Joint Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.

  
26.11.2024  
(Jesmin Nahar)  
Deputy Secretary