

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Administration-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.000.052.25.0007.24.383

Date: 06 August 2025

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

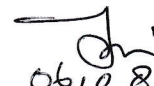
Subject: **Government Order for Participation in the "Study Tour of EIP Light-Touch Activities Countries to Indonesia under the Global Eco-Industrial Parks Programme II (GEIPP II)", 11–14 August 2025**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following official to participate in the "Study Tour of EIP Light-Touch Activities Countries to Indonesia under the Global Eco-Industrial Parks Programme II (GEIPP II)," organized by the United Nations Industrial Development Organization (UNIDO), to be held from 11 to 14 August 2025 in Indonesia:

Name & Designation	Office	Program Details
<b>Mr. Junayed Kabir Suhag</b> Senior Assistant Secretary (Passport No. <b>E00158709</b> )	Ministry of Environment, Forest, and Climate Change, Dhaka	Participation in the Study Tour of EIP Light-Touch Activities Countries to Indonesia under GEIPP II, 11–14 August 2025

This approval is accorded under the following terms and conditions:

2. Terms and conditions
  - i. The official will travel to Indonesia on or around 10 August 2025 and return to Bangladesh on or around 15 August 2025, subject to flight availability and travel convenience;
  - ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
  - iii. The official shall draw his pay and allowances in local currency; no part of it shall be drawn in foreign currency;
  - iv. All expenses related to his participation in the event will be borne by UNIDO as per their rules and regulations. **There will be no financial involvement from the Government of Bangladesh;**
  - v. The official shall not stay abroad beyond the approved period (except for travel time);
  - vi. He must report back to his office immediately upon completion of the program; and
  - vii. He is required to submit a report on the study tour to the Admin-2 Section of the Ministry of Environment, Forest and Climate Change within seven (7) working days of return.
3. This order is issued with the approval of the competent authority.

  
06.08.2025  
Jesmin Nahar

Deputy Secretary

Phone: 02-55100257

Email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Indonesia, Embassy of Bangladesh, Jakarta, Indonesia.
4. H.E. Ambassador of Indonesia to Bangladesh, Embassy of the Republic of Indonesia, Dhaka, Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with a request to issue Note Verbale**).
8. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with a request to upload the GO on the MoEFCC website**).
9. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
10. Mr. Junayed Kabir Suhag, Senior Assistant Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
11. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
12. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.



06.08.2025

Jesmin Nahar  
Deputy Secretary

