

Government of the People's Republic of Bangladesh  
Ministry of Environment, Forest & Climate Change  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

Record No. 22.00.0000.052.25.007.24.103

Date: 20 February 2025

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka


Subject: **Government Order (GO) for Participation in the 62<sup>nd</sup> Session of the IPCC in Hangzhou, China**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for **Mr. Mirza Shawkat Ali, Director (Climate Change & International Convention)**, Department of Environment, Dhaka, to participate in the 62<sup>nd</sup> Session of the Intergovernmental Panel on Climate Change (IPCC), scheduled to be held from 24 to 28 February 2025 in **Hangzhou, China**. This approval is granted in accordance with the following terms and conditions:

2. Terms and conditions

- i. The official will commence his journey for **Hangzhou** on a convenient date near 24 February 2025;
- ii. The duration of the session, including travel and transit, shall be considered on duty;
- iii. He will draw his pay and allowances in local currency, and no part of it shall be drawn in foreign currency;
- iv. The IPCC Secretariat will bear all expenses related to the participation of the officials in this program. **There will be no financial involvement from the Government of Bangladesh;**
- v. He will not stay abroad beyond the approved period (except for travel time);
- vi. He must return to his workplace after completing the program;
- vii. He is required to submit a report on the session to the Admin-2 Section of the Ministry of Environment, Forest, and Climate Change within seven days of his return.
- viii. This order supersedes and cancels the previous order (Record No. 22.00.0000.052.25.007.24.60, dated 30 January 2025).

3. This order is issued with the approval of the competent authority.

  
20.02.2025  
(Jesmin Nahar)

Deputy Secretary

Phone: 02-55100257


Email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

No. 22.00.0000.052.25.007.24.103/1(15)

Date: 20.02.2025

Copy for kind information and necessary action (Not in order of seniority):

1. Principal Secretary to the Chief Advisor, Chief Advisor's Office, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to the People's Republic of China, Embassy of Bangladesh in Beijing, China.
4. H.E. Ambassador of the People's Republic of China, Embassy of People's Republic of China in Dhaka, Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Mr. Tapan Kumar Biswas, Additional Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
7. Director General, Department of Environment, Dhaka.
8. Director General, Department of Immigration and Passports, Dhaka.
9. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with a request to issue Note Verbale**).
10. Private Secretary to the Honorable Advisor, Ministry of Environment, Forest & Climate Change, Dhaka.
11. Mr. Mirza Shawkat Ali, Director (Climate Change & International Convention), Department of Environment, Dhaka.
12. Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
13. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with a request to upload this GO on the MoEFCC website**).
14. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

  
20.02.2025  
(Jesmin Nahar)  
Deputy Secretary