

Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.594

Date: 08 December 2025

Government Order

The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, for the following officials to participate in the **International Workshop on Forest Fire Management and Air Quality Improvement in the Hindu Kush Himalaya (HKH)**, scheduled to be held from **11–13 December 2025** in **Kathmandu, Nepal**, organized by the International Centre for Integrated Mountain Development (ICIMOD).

Sl. No.	Name	Designation	Office
i.	Ms. Fatima Tuz Zohora (Passport No. E00124803)	Joint Secretary	Ministry of Environment, Forest & Climate Change, Dhaka
ii.	Mr. Mohammad Sohal Rana (Passport No. E00113960)	Divisional Forest Officer	Chattogram South Forest Division, Forest Department, Chattogram

2. This approval is accorded under the following terms and conditions:

- i. The officials will undertake travel to Nepal on or around **10 December 2025** and return on or around **14 December 2025**, subject to travel convenience and flight availability;
- ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
- iii. They will draw their pay and allowances in **local currency**, and no part of it shall be drawn in foreign currency;
- iv. All expenses related to participation in the workshop will be borne by the **ICIMOD**. **There will be no financial involvement from the Government of Bangladesh**;
- v. The officials shall **not stay abroad beyond the approved period**, except for reasonable travel time;
- vi. They must **report back to their respective offices immediately** upon return; and
- vii. A **brief participation report** must be submitted to the **Administration-2 Section**, Ministry of Environment, Forest and Climate Change, within **seven (07) days** of their return.

3. This order is issued with the approval of the competent authority.


08.12.2025
(Jesmin Nahar)
Deputy Secretary
Phone: 02-55100257
Email: admin2@moefcc.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
4. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
8. **Ms. Fatima Tuz Zohora**, Joint Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
9. Chief Conservator of Forests, Forest Department, Dhaka.
10. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
11. Private Secretary to the Honourable Adviser, Ministry of Environment, Forest & Climate Change, Dhaka.
12. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with a request to upload the GO on the MoEFCC website).
13. **Mr. Mohammad Sohal Rana**, Divisional Forest Officer, Chattogram South Forest Division, Forest Department, Chattogram.
14. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
15. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
16. Accounts Officer.....
17. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.


08.12.2025
(Jesmin Nahar)
Deputy Secretary

