



GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
Ministry of Environment, Forest and Climate Change
Bangladesh Secretariat, Dhaka

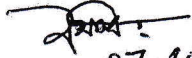
No : 22.00.0000.000.053.07.0030.25-793

Date : 07/10/2025

Invitation for Tenders under Framework Contract

1	Ministry/Division	Ministry of Environment, Forest and Climate Change
2	Agency	Ministry of Environment, Forest and Climate Change
3	Procuring Entity Name	Assistant Secretary, Admin-3, Ministry of Environment, Forest and Climate Change
4	Procuring Entity District	Dhaka
5	Invitation for	Supply of Goods under Framework Contract
6	Invitation Reference No :	22.00.0000.000.053.07.0030.25-793 Date : 07/10/2025
7	Procurement Method	Open Tendering Method (National)
8	Budget and Source of Fund	Revenue
9	Tender Package No :	01, 02 and 03
10	Tender Package Name	Package 01: Procurement of Stationery, Office Appliance, Crockery, Photocopier Toner and Related Services (Framework Contract) Package 02: Procurement of Computer Toner, Computer Accessories, IT Appliance and Related Services (Framework Contract) Package 03: Procurement of Leverage, Telecommunications Equipment, Other Machineries and Equipment, All in One Computer, Desktop Computer, Printer, Scanner and Laptop (Framework Contract)
11	Tender Published Date	08 October 2025 (For all Package)
12	Tender last Selling Date and Time	22 October 2025 Time: 3.30 PM (For all Package)
13	Tender Closing Date and Time	23 October 2025 Time: 1.00 PM (For all Package)
14	Tender Opening Date and Time	23 October 2025 Time: 2.00 PM (For all Package)
15	Place of Selling, Receiving and Opening Tender Documents	Level-13, Building-6, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka
16	Brief Eligibility and Qualification of Tender (For all Package)	The tenderer shall have at least 05 (Five) years relevant experience with (1) Updated Trade License (2) Updated TIN Certificate with IT Payment Document. (3) Updated VAT Registration Certificate (4) The minimum specific experience as Supplier in supply of similar goods for Package-01 at least 2 (two) contracts successfully completed within the last 2 (two) years with a value of at least Tk. 35 (Thirty Five Lac) each; for Package-02 at least 2 (two) contracts successfully completed within the last 2 (two) years with a value of at least Tk. 30 (Thirty Lac) each and for Package-03 at least 2 (two) contracts successfully completed within the last 2 (two) years with a value of at least Tk. 6.00 (Six Lac) each for Leverage, Tk. 15.00 (Fifteen Lac) each for Other Machineries and Equipment, Tk. 8.00 (Eight Lac) each for Telecommunications Equipment and Tk. 45.00 (Fourty Five Lac) each for All in One Computer, Desktop Computer, Printer, Scanner and Laptop (5) The minimum amount of liquid assets i.e working capital or credit line(s) of the tenderer shall be Tk. 35 (Thirty Five Lac) for Package-01 and Tk. 30 (Thirty Lac) for Package-02 and 74.00 (Seventy Four lac) for Package-03 (6) Up-to-date bank solvency certificate with 01 year transactions statement with the concerned bank account. (7) Undertaken of not being black listed in any govt./autonomous department. (8) Sample of all items of package-01, 02 and 03 must be submitted by the bidder.
17	Brief Description of Goods	Package 01: Procurement of Stationery, Office Appliance, Crockery, Photocopier Toner and Related Services Package 02: Procurement of Computer Toner, Computer Accessories, IT Appliance and Related Services Package 03: Procurement of Leverage, Telecommunications Equipment, Other Machineries and Equipment, All in One Computer, Desktop Computer, Printer, Scanner and Laptop

18	Brief Description of Related Services		Package-01, Package-02 and Package-03 Related Services is Installation, Maintenance, Physical Support and Services after Sale		
19	Package	Identification of Package	Location	Price of Tender Document (Non-Refundable) Tk.	Tender Security Amount Tk.
	1	Package-01: Procurement of stationery, office appliance, crockery, photocopier toner and related services (Framework Contract)	Ministry of Environment, Forest and Climate Change Bangladesh Secretariat, Dhaka	1000/-	1,05,000/-
	2	Package-02 : Procurement of computer toner, computer accessories, IT appliances and related services (Framework Contract)	Ministry of Environment, Forest and Climate Change Bangladesh Secretariat, Dhaka	1000/-	90,000/-
	3	Package 03 : Procurement of leverage, telecommunications equipment, other machineries and equipment, all in one computer, desktop computer, printer, scanner and laptop (Framework Contract)	Ministry of Environment, Forest and Climate Change Bangladesh Secretariat, Dhaka	1000/-	2,22,000/-
Procuring Entity Details					
20	Name of Official Inviting Tender			Md. Shawkatul Ambia	
21	Designation of Officials Inviting Tender			Assistant Secretary, Admin-3, Ministry of Environment, Forest and Climate Change	
22	Address of Official Inviting Tender			Level-13, Building-6, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka	
23	Contract details of Official Inviting Tender			02-55100157	Email: admin3@moef.gov.bd
24	Special Instructions			The procuring entity reserves the right to reject whole or part of the tenders and annul the tender proceedings	


07.10.2025
 Md. Shawkatul Ambia
 Assistant Secretary
 Ministry of Environment, Forest and
 Climate Change
 Bangladesh Secretariat, Dhaka